

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
September 25, 2014**

The meeting of the San Bernardino County Airports Commission was called to order at 10:02 a.m. by Commissioner Ray Marquez.

Meeting location: Apple Valley Airport, 21600 Corwin Road, Apple Valley, CA 92307

Members Present:

Ray Marquez, Chair
Mark Taylor, Vice Chair
Larry Asmus
Bob Cable
Roy Cox

Commission Members Absent:

Jim Bagley
William Smith

Staff Present:

James E. Jenkins, Director of Airports
Terry Stover, Assistant Director of Airports
Robert Cayce, Airport Operations Manager
Nicole Leyden, Secretary 1
Vince Corona, Airport Maintenance Supervisor
Bob Velker
Jeff Laass
Steve Mintle

Department of Airports
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Real Estate Services
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Visitors Present:

Tom Gummo
Dave Weir
Terry Hansen
Lois Hewitt

EAA
MCI West, USMC
MCI West, USMC
Applevally Flight Center

Pledge of Allegiance:

The Pledge of Allegiance was led by Vince Corona.

Report on Posting of Agenda:

Terry Stover reported that the agenda was posted, as required.

Awards, Guest Introductions and Announcements:

The guests introduced themselves and their relationship with the Department of Airports (DofA).

Action Items:

A motion was carried by Commissioner Taylor, seconded by Commissioner Asmus and passed by all to approve the Airports Commission Meeting Minutes from August 28, 2014, as presented.

Commissioners Reports/Comments:

The commissioners stated that they had nothing new to report.

Public Comments:

No public comments

Discussion Item: Update Regarding the Town of Apple Valley

Mr. Jenkins relayed that there have been no further inquiries from the Town of Apple Valley

since the review of the historical documentation. He briefly highlighted the information regarding the CSA 60, the area it encompasses, the revenues from Apple Valley Airport (APV) and other factors the Town will have to consider, as relayed in the last meeting. Commissioner Asmus asked if the issue may be dying quietly. Mr. Jenkins said that he really cannot answer that. It was asked how much the town is involved in the APV Airshow. Mr. Jenkins relayed that the town has been involved in traffic and logistics aspects of the airshow, but do not contribute financially, other than possible advertising contributions. Mr. Stover added that he believes they did contribute to the marketing efforts made by Susan Harrison. Mr. Jenkins relayed that the D of A budget for the airshow is \$100,000.00 without the intent of profit. The main focus of the airshow is to bring the community together and offers a venue for those who are looking for "stay vacations" due to the depressed conditions of our economy. Mr. Stover provided information regarding the advertising and outreach efforts made by both Susan Harrison and the D of A.

Information Item: Update on Millionaire Mind Kids

Mr. Stover introduced Mr. Tom Gummo of the EAA and reminded the commissioners that Mr. Gummo had attended the June meeting and discussed the Millionaire Mind Kids program at APV. He referred to the items under tab 1 regarding some of the success stories from some of the kids in the program. He asked Mr. Gummo to speak more about the program. Mr. Gummo spoke about getting the kids involved with hands on projects and having Mr. Stover talk to them about the jobs that are available in the aviation field. Mr. Gummo shared that two of the kids who have been recognized by the E.A.A. from the program are actually flying at APV and he had flown with both of them.

Information Item: Report/Update on Threshold Aviation

Mr. Jenkins stated that we are still under litigation with Threshold and things are moving forward. There have been some positive strides in moving towards a resolution. A settlement agreement has been executed by the county and is pending execution by Threshold. Commissioner Marquez asked if a lease agreement has been made and was told that the leases have not yet been produced, but a part of the settlement agreement will include three leases with Threshold. The three leases will be for Commercial Hangar #3, #4 and the fuel equipment storage area. Mooney has made a proposal regarding Commercial Hangar #1, Commercial Hangar #2 is currently split between several separate leases on one half and transient aircraft in the other half; however the hangar could become available.

Information Item: Presentation Regarding 29 Palms Marine Base/Airspace Update

Dave Weir with Marine Corps Installation West (MCI West) provided a handout presentation regarding the proposed 29 Palms Training Land Acquisition/Airspace Establishment Project. The proposal is in support of marine expeditionary brigade sustained, combined-arms, live-fire and maneuver training. Mr. Weir provided some background information regarding MCI West and his and Terry Hansen's involvement in the project. Their main responsibility is to the encroachment to bases and ranges and the sustainment of their ranges. It was explained that the proposed Johnson Valley Military Operations Area (MOA) / Air Traffic Control Assigned Airspace (ATCAA) would operate under a NOTAM, allowing normal air traffic and off road vehicle activities at most times. Their focus is to try to minimize the impact of normal operations while still being able to meet their training requirements. It is hopeful that training operations will begin in 2015. It was asked if there is a website where updates will be available. Yes, the website is currently available and provided in the presentation packet.

Director's Reports:

Mr. Jenkins reported that Commissioner Bagley was not in attendance today due to injuries he recently sustained in an accident. He read the note from Commissioner Bagley who stated he believes he will be able to attend the meeting in October.

Capital Improvement Program:

Mr. Jenkins stated that we still have a few roll-over projects, the largest being the storm water crossing and water conveyance at Chino Airport (CNO) which is awaiting the final sign-off from the City of Chino. The project may not start until spring, pending weather predictions during the winter. Another pending project is for T-hangar doors at Apple Valley Airport (APV). Finally, related to the Threshold settlement are projects for the hangar door drive mechanisms and restroom facilities in those hangars. Mr. Jenkins explained that these involve monies that were not budgeted, but may be funded with monies received resultant of the incident on 6-13-13 involving the aircraft and Commercial Hangar #1, pending board authorization.

Mr. Jenkins reviewed the grant projects, as discussed in the last meeting.

Board of Supervisors Activity:

The grant awards from the Federal Aviation Administration were approved by the board. This is for the Federal monies for the planning and design of improvements as outlined in the binders and discussed in the previous meeting.

Real Estate:

Steve Mintle relayed that the Solicitation of Proposal (SOP) process was completed for hangars A-480 & A485 at Chino Airport. Mr. Yancey, from Rialto Airport was the selected to occupy both spaces. A lease has been prepared by Real Estate Services and is being reviewed by County Counsel. The current tenants will be relocating to hangar A-435 for aircraft storage purposes.

An agriculture lease, currently with Don Richardson, is going out for SOP.

Various small non-aviation lease extensions are currently being written.

Finance:

Mr. Jenkins referred to the financial information under tab four and commented that we at 22 % of total revenue, so we are pretty well on target, overall. Mr. Jenkins reported that due to the current litigation with Threshold we were not and will not receive revenues for August or September, meaning that \$90,000.00 of anticipated revenue was not received. He is hopeful that rents will start being collected again in October.

Mr. Jenkins continued with a brief review of all the items in the budget report and explained that he expects to see numbers in the red between now and the end of the year, largely due to legal expenses. He expressed that he would be happy to answer any questions or clarify any items or schedule a special budget meeting if it becomes necessary.

Monthly Reports:

Rob Cayce provided an update on the AOPA event at Chino Airport on September 20, 2014. The event was well attended and included 329 aircraft that flew in and over a few thousand in attendance. Mr. Jenkins added that many aircraft expected to fly in did not arrive due to overcast conditions that morning. He relayed that the AOPA will be having 7 events next year, verses 5 last year and will be having airports compete to be hosts. We did not compete, as the submission date was the day before the event at Chino and we were uncertain how it would turn out. However, it was a success and we are hopeful to be a host again in the future. The only possible problem that could have occurred was related to fuel pricing and aircraft staging areas within the fueling locations. However, all fuelers agreed, among themselves, to one price during the event so a conflict was avoided.

Terry Stover provided information related to the storm clean-up projects at Baker and Needles Airports. Mr. Stover relayed that an MOU has been completed between the D of A and Public Works for them to provide services for us, at a fee. They quoted a price of \$6,000.00 for clean up at Needles Airport and stated that they could not start the project for about three weeks. Our department has now completed the job, utilizing DofA staff, at a cost of about 1/3 that amount.

Mr. Stover shared that the California Airports Conference that he and Rob Cayce attended was a fairly low cost event to attend and very informative. It allowed him and Mr. Cayce the opportunity to have a discussion with a local F.A.A. representative regarding several of our design projects that are coming up. Mr. Stover was also asked to be a co-presenter regarding asphalt pavement management and felt it went well.

Mr. Jenkins asked Bob Velker to speak regarding upcoming events at Chino Airport. Mr. Velker reported that October 3rd is National Manufacturing Day. He stated that Chaffey College asked to have their event at Chino Airport and will be using hangar A-435 (Dome 4). He discussed the type of activities that are a part of the event and relayed that one of CNO tenants has a local manufacturing company that will be displaying a robot that has aviation use capabilities. He further shared that the students will also be provided with a tour of the airport and visits to both museums. It is anticipated that about 1000 students will be present.

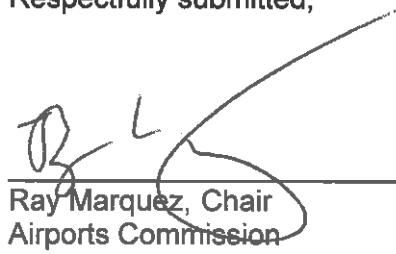
Mr. Jenkins shared that Mr. Velker has been a part of Chino Airport for many years and now is providing efforts as an ambassador of outreach to our community and is doing a wonderful job. Having him take an interest and go out and promote the airport in a positive way and educating the community about what the airport does and can do and what it hopes to do in the future is very important. He asked that all present join him in thanking Mr. Velker for his efforts.

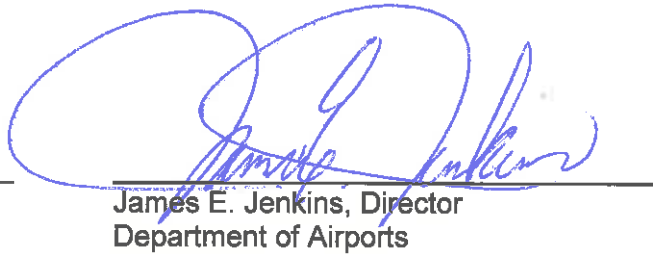
Date, Time and Place of Next Meeting:

The next meeting will be held on Thursday, October 23, 2014 at Chino Airport, 7000 Merrill Avenue, Bldg. A340, Chino, CA 91710 at 10:00 a.m.

Adjournment: The meeting was adjourned by Commissioner Marquez at 11:25 a.m.

Respectfully submitted,


Ray Marquez, Chair
Airports Commission


James E. Jenkins, Director
Department of Airports


Gailyn Watson, Secretary 1
Department of Airports