

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
MAY 20, 2021.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Commissioner Christine Canepa. Meeting location: Electronically via Zoom.

Commission Members Present:

Larry Asmus, Valley at Large
Jim Bagley, Desert at Large
Dillan Lesovsky, First District
Christine Canepa, Second District, Chair
William Smith, Third District
Ray Marquez, Fourth District, Vice Chair
Mark Alvarez, Fifth District

Commission Members Absent:**Staff Present:**

James E. Jenkins, Director
Maureen A. Snelgrove, Assistant Director
Erin Johnson, Staff Analyst II
Nicole Leyden, Secretary
Tammy Gann, Communications Officer

Department of Airports
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Public Participation:

Bob Velker
Harvey Luth
Chuck McCormick
Rob Mangold
Jackson Lennon
Chief Dan Munsey
Chuck Stuewe

Chino Development League
Chino Valley Fire District
Mead & Hunt Engineering
Visitor, Brother of Mike Mangold
Student, Pomona College
San Bernardino County Fire Department
Chino Airport Tenant

Pledge of Allegiance

Led by Commissioner Canepa.

Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Ms. Snelgrove announced that Adrianna Ortiz was nominated and selected as the Public Service Employee for 2020 for the Department of Airports.

Action Item - Approval of Commission Meeting Minutes, April 15, 2021

Moved by Commissioner Smith seconded by Commissioner Asmus. The item passed unanimously to approve the commission meeting minutes from April 15, 2021.

Action Item - Approval of Commission Meeting Locations for 2021

Moved by Commissioner Canepa seconded by Commissioner Smith. The item passed unanimously to approve the commission to resume meeting in person.

This was for commissioner's attendance only as public attendance will remain electronically via Zoom.

Commissioner Reports/Comments

Commissioner Canepa met with Mr. Velker and discussed the Airports video including career opportunities and public outreach. She requested that the current outline be discussed at the next meeting.

Commissioner Canepa followed up with Dave Cole from King of the Hammers. There has been no response received from the military regarding clarification of the Johnson Valley Shared Use Area. Mr. Jenkins offered to help facilitate getting clarification from the military.

Public Comments

Mr. Stuewe requested an update on the paving project at Chino Airport.

Mr. Lennon, student at Pomona College commented that he is interested in learning about the Department outreach project.

Information Item: Presentation by Fire Chief Munsey.

Chief Munsey for San Bernardino County Fire Department gave a brief presentation. He stated that his goal is to be accessible to the community. He explained the integrated technology that they use shares real-time data to several agencies on the ground. This technology maps out a fire with a behavior model using weather outlooks and showing how the fire will progress in a given timeline. It also shows what jurisdiction the fire is in and includes detailed information on nearby infrastructure and population. They streamline communication using the WhatsApp channels to share with as many as 50-60 agencies at a time.

By integrating aviation resources, a camera system is utilized using different camera points to map out and visualize the fire. Their department is working with a company to develop heavy lifting drones to pick up and place heavy gear for the firefighters. Their department is working with another company to develop drones for early detection of wildfires which will be activated for self-launches to find the heat source and then drop water on it. This will support the County Fire Department's primary job which is risk reduction and prevention of fires.

He encourages everyone to go to the San Bernardino County Fire website and sign up for the notification system which is used for notifications of evacuations and information.

Discussion Item: Chino Airport Open House.

Mr. Jenkins pointed out that the Department has a basic outline of how they want to approach having an open house. He intends to have the open house organized for the week before the Chino Airshow. He believes that this would be a good time for an open house as the renovation of the Chino Administration building will be complete and the Airport Master Plan can be displayed. We can arrange to have the Fire Department do a BBQ as requested and also integrate an opportunity for public outreach.

Information Item: Mike Mangold Memorial Display Case.

Ms. Gann explained that she is tasked with cultivating the memorial display and reached out to Mr. Mangold about some ideas for the display. They came up with a couple of concepts. There will be a six feet tall display case with some trophies, photos, and memorabilia. Also, a digital display on a monitor or iPad for a rolling video montage.

Mr. Jenkins shared that he had a discussion with Rob Mangold regarding the display case. He added that the Department will have an item go to the Board of Supervisors for approval to allow an area for a display. The Department is also in communication with the Director of County Museums so the items will be properly curated. The Museum Department will assist with display management and create the ability to rotate the display over time.

Mr. Mangold expressed his appreciation for the enthusiasm behind this project.

Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Mr. Jenkins gave an update on the roadway improvements around the perimeter of the airport. The City of Chino “Chino” and the City of Ontario are engaged with right of way issues along Merrill Ave. The Department is influencing Chino to be the lead agency in managing requirements of dedication on the south side of Merrill Avenue which is in the sphere of influence for Chino and their responsibility. We are asking them for coordination with the City of Ontario and to bring back information to the County. Chino is in a very good position to do this as they have now executed an outside contract to define the municipal needs around the airport as related to the dedication of property to the County.

The dialogue with the City of Chino regarding access issues on Kimball Avenue is evolving.

Due to Ontario experiencing a pavement quality failure Merrill Ave it is unknown when Merrill will open east of Hellman. Merrill between Bon View and Flight will reopen is on schedule to reopen in June.

As there is less pressure on their time schedule the City of Chino decided not to undertake the work on Pine Ave which was previously calendared and would have been coincidental with the Kimball Ave work. It is anticipated that the Kimball Ave rehabilitation is likely to be underway mid-July or early August

Information Item: Department of Airports Video

Ms. Gann gave a brief overview on the video components. The draft included historical and current mission, economic impact, career fields for each airport, and the in-house production process. Filming is planned to start in July, completion set for September and she plans to publish it in October.

Commissioner Canepa stated that she will give more information regarding career opportunities at the next commission meeting as she has been working with Mr. Velker on this. A sign-up sheet is available for commissioners to sign up for an airport to speak about. She asked that all commissioners sign-up by the end of next week.

Information Item: Department of Airports – Covid-19 Update

Ms. Snelgrove reported that staff who have been teleworking full-time have begun a modified telework schedule. Social distancing and limited public contact will remain in effect at all airports.

Director’s Reports

Capital Improvements

- Chino
 - Building A-550 Administration building remodel – under construction - budget adjustment made.
 - A495-560 Septic to sewer alignment – completed.

Board of Supervisors Activity

- A cooperative pass through agreement with the City of Chino for the Kimball Avenue drainage improvement.
- Rent deferral for tenants who were majorly affected by Covid-19 impacts.
- Acquisition of easements for Chino Airport Groundwater Remedial Action Project.

- Budget adjustment for Chino Administration building renovation.
- Short-term real estate leases.

Real Estate

Mr. Jenkins provided information on some property leasing activity.

- Solicitation process for Building A230 at Chino Airport – in litigation.
- Solicitation and recommendation for Commercial Hangar #2 – Finalized.

Financial Report

The Department is at 87% of the fiscal year. Expenditures are 39% and revenues 110%. Department of Transportation entitlement funds have been received for five airports. This will be reflected on the next financial report. Apple Valley Airport expenditures are 19% and revenues are 127%. Expenditures for all airports excluding Apple Valley are 85%. Expenditures are being looked at more closely to ensure the Department stays within its budget. The Department will prioritize expenditures by emergency status and impact to health or safety. Revenues are slightly under what is expected at 68% with a variance of 19% of what is expected. This was due partially to the rent deferment for Covid-19 hardships. The Department intends to drawdown Cares Act funding prior to the end of the year which will increase the revenue received. This also will be reflected in the next financial report.

Mr. Jenkins added that there was a significant expense for the painting project for markings at Chino Airport to assist the FAA with pilot deviations and operational errors

Monthly Report

Assistant Director

- **Admin**
 - 2 New Operations Techs starting this Saturday.
- **Chino**
 - Filming for the new AOA Driver's Training video completed.
 - Flo's Restaurant is open and very busy. Both museums are also open.
- **Desert Airports**
 - Painting progress at Twentynine Palms Airport – painting of runways and centerlines.
- **Apple Valley Airport**
 - Mr. James Beck was promoted to Operations Tech II.
 - The Apple Valley Airport Little Aviator Café is open and busy.

Chino Airport Operations

The operational count is still lower than it was in 2019, although it is slowly increasing. Helicopter activity and charter service operations have increased.

Other Business

Nothing to Report.

Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, June 17, 2021 at 10:00 a.m. electronically via Zoom.

Adjournment: Meeting was adjourned by Commissioner Canepa at 11:45 a.m.

Respectfully submitted,

Signature Not Available
Christine Canepa
Airports Commission

Signature Not Available
James E. Jenkins, Director
Department of Airports

Signature Not Available
Nicole Leyden, Secretary
Department of Airports