

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING  
MARCH 18, 2021.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Commissioner Christine Canepa. Meeting location: Electronically via Zoom.

**Commission Members Present:**

Larry Asmus, Valley at Large  
Jim Bagley, Desert at Large  
Dillan Lesovsky, First District  
Christine Canepa, Second District, Chair  
William Smith, Third District  
Ray Marquez, Fourth District, Vice Chair  
Mark Alvarez, Fifth District

**Commission Members Absent:****Staff Present:**

James E. Jenkins, Director  
Maureen A. Snelgrove, Assistant Director  
Adrianna Ortiz, Airport Planner  
Nicole Leyden, Secretary  
Tammy Gann, Communications Officer

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**Public Participation:**

Bob Velker  
Harvey Luth  
Chuck McCormick  
Doug Crowther

Chino Development League  
Chino Valley Fire District  
Mead & Hunt Engineering  
Threshold Aviation

**Pledge of Allegiance**

Led by Commissioner Marquez.

**Report on Posting of Agenda:**

Mr. Jenkins stated that the agenda had been posted as required.

**Awards, Guest Introductions and Announcements:**

Commissioners and guests introduced themselves.

Commissioner Lesovsky shared some information about himself. He is Assemblyman Smith's Chief of Staff in the 33<sup>rd</sup> District. He previously worked for Supervisor Lovingood and Supervisor Cook when he was in congress. He is looking forward to working on this commission.

**Action Item - Approval of Commission Meeting Minutes, February 18, 2021**

Moved by Commissioner Marquez seconded by Commissioner Asmus. The item passed unanimously to approve the commission meeting minutes from February 18, 2021.

**Commissioner Reports/Comments**

Commissioner Canepa shared that she and Commissioner Bagley met with Dave Cole, co-founder of the King of the Hammers regarding the Johnson Valley airspace used by the military. Mr. Cole stated that he had a meeting scheduled with the military at Twentynine Palms. He is actively pursuing information with County Supervisor Rowe and Supervisor Cook. Commissioner Canepa is planning a follow-up meeting with Mr. Cole.

Commissioner Bagley inquired about the Planes of Fame Airshow and the Apple Valley Airshow. Mr. Jenkins stated an item is going before the Board of Supervisors with a request from the Planes of Fame to host their airshow at the end of October 2021. The decision has been made to not have the Apple Valley Airshow this year.

### **Public Comments**

Mr. Velker stated that construction is being done on the roads surrounding Chino Airport. He received a map from Department of Airports showing the specific roads and a timeline of when work will be done on them. He believes that this will be very helpful and valuable.

### **Information Item:** Chino Remediation Project, Presentation by Ben Weink.

Mr. Jenkins introduced Mr. Weink. Mr. Weink is a consultant engineer with Tetra Tech and has been engaged with the groundwater remediation effort and clean-up since 1999. Mr. Weink's presentation included historical operations, remedial investigation results, the nature and extent of the groundwater plumes, the selected remedy which was approved by the state water board, and the status of the remedy implementation.

### **Information Item:** Mike Mangold Memorial Display Case.

Mr. Jenkins acquired information that Mr. Mangold's brother obtained items of memorabilia which he would like to put on display at the Apple Valley Airport. Contact will be made with his nation to understand their concerns and find out what their requests are in this matter. The Department will seek authorization from the County for this display.

### **Information Item:** Twentynine Palms FBO Committee Report

The committee has not convened at this time. Department staff will make a few dates available for the committee to convene utilizing Zoom for a meeting. The Department is looking for an overview of the process of selection and uses of the large hangar at Twentynine Palms Airport. The Department will reach out to Commissioner Lesovsky to find out if he is willing to participate on the committee.

### **Information Item:** Chino Airport Traffic Circulation / Right of Way Dedications.

Mr. Jenkins referred to an exhibit indicating various construction activities happening around Chino Airport. There is significant construction at Merrill Ave between Bon View and Grove, but the Department will maintain airport access at Gate 5. The construction is being done by the City of Chino, but the Department is maintaining access to the airfield during the entire construction period. Another significant issue coming up will be on Kimball Ave which is indicated as the Altitude Business Center, as it will be closed for infrastructure improvements in July or August. The County is becoming a party to a Memorandum of Understanding with the City of Chino to install airport required infrastructure which is a stormwater conveyance structure into Kimball Ave. The City has obtained outside contract resources to assist them in identifying their municipal improvement rights of property of the perimeter of the airport.

### **Information Item:** Department of Airports Video

Commissioner Asmus expressed willingness to speak about any of the airports in the video. Mr. Jenkins said that Ms. Ortiz and Ms. Gann will be moving forward and assisting with the video.

### **Information Item:** Department of Airports – Covid-19 Update

Ms. Snelgrove shared that the County has now moved into the Red Tier. As a result, the Department is slowly bringing back teleworking staff back into the office. This modification will take place during the week of April 19<sup>th</sup>. Also, the Department of Airports staff are now eligible for Covid-19 vaccinations.

**Director's Reports***Capital Improvements*

- Chino
  - Building A-550 Administration building remodel still underway – Expected completion May 2021.
  - Construction for Building A-495-560 septic to sewer alignment starting early April.
- Barstow-Daggett
  - Underground storage tank removed as of March 1st.
- Apple Valley
  - Terminal parking lot pavement, taxiway reconstruction, and wash rack – All 3 projects on track.

*Board of Supervisors Activity*

Monthly Real Estate Activity report.

*Real Estate*

Mr. Jenkins provided information on some property leasing activity.

- Solicitation of Proposals for Chino Airport Commercial Hangar #2 to be published this weekend and will remain open for 3 weeks for competition. Expected selection to be made by mid-May and the occupation of the facility should happen by July either by the existing tenant or with a new party.

*Financial Report*

Ms. Snelgrove reported that the Department is at 71% through the fiscal year and quickly approaching the last quarter. The expenditures are on target and are closely monitored towards the end of the fiscal year. Revenues are also on track and are not anticipated to drop in the last quarter. Expenditures will possibly increase for the desert airports next fiscal year for refreshing paint on the ground and doing asphalt repair. Also, there may be some increase this third quarter as supplies are purchased for these projects.

**Monthly Report***Assistant Director*

- **Staff**
  - Maintenance Worker I, Greg Latner retired March 12<sup>th</sup>.
  - Maintenance Worker I vacancies at both Chino and Apple Valley Airport. Applications have been received and interviews to be schedule next week.
  - All applications expected to be received for Maintenance Worker II by the end of this week.
  - Request submitted for classification study for Chino and Apple Valley Airport Manager position to evaluate compensation which appears to be a stumbling block for the recruitment process.
- **Chino**
  - Perimeter Beautification and Branding Consultant was selected. Real Estate Services will review the proposed budget and then draw up a contract.
  - Coordination meetings with the City and County continue for the Kimball Avenue Drainage project.
  - Construction of Grove and Remington Channel improvements related to the Scannell/Fed Ex. Project continue. The project on airport property is

approximately 80% complete. Merrill Avenue will remain closed through June 2021.

#### *Airport Planner*

- Working with the City of Chino on the right of way and some traffic control issues on Merrill Ave.
- Ongoing responsibility with Stormwater and other regulatory compliance.
- Closed out outstanding grants with the Department of Transportation grant funding.
- Developing grant documents for potential loan and FAA grants for two airport projects.

#### **Chino Airport Operations**

Mr. Jenkins pointed out that this will be expanded to include the entirety of the system operations. The Department is looking at a new technology that is GPS based for the outlining facilities to track traffic in and out of those airports. This will include monitoring stations on property and a few monitoring stations on the perimeter of the property. This will be added in the next fiscal cycle.

Chino Airport operational count for 2020 was under 77,000. The previous year was 217,000. The decrease is due to impacts from Covid-19. The count has increased from December to January and activity has steadily increased just over the past two months.

#### **Miscellaneous**

Nothing to Report.

#### **Date, Time and Place of Next Meeting**

The next meeting will be held on Thursday, April 15, 2021 at 10:00 a.m. electronically via Zoom.

**Adjournment:** Meeting was adjourned by Commissioner Canepa at 12:07 p.m.

Respectfully submitted,

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Signature Not Available  
Christine Canepa  
Airports Commission

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Signature Not Available  
James E. Jenkins, Director  
Department of Airports

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Signature Not Available  
Nicole Leyden, Secretary  
Department of Airports