

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
FEBRUARY 18, 2021.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Commissioner Christine Canepa. Meeting location: Electronically via Zoom.

Commission Members Present:

Larry Asmus, Valley at Large
Jim Bagley, Desert at Large
Christine Canepa, Second District, Chair
William Smith, Third District
Ray Marquez, Fourth District, Vice Chair
Mark Alvarez, Fifth District

Commission Members Absent:

Dillan Lesovsky, First District

Staff Present:

James E. Jenkins, Director
Maureen A. Snelgrove, Assistant Director
Adrianna Ortiz, Airport Planner
Erin Johnson, Staff Analyst II
Nicole Leyden, Secretary

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Public Participation:

Bob Velker
Harvey Luth
Chuck McCormick
Tom Bressan, Doug Crowther

Chino Development League
Chino Valley Fire District
Mead & Hunt Engineering
Threshold Aviation

Pledge of Allegiance

Led by Commissioner Marquez.

Report on Posting of Agenda:

Mr. Jenkins stated that the agenda had been posted as required.

Awards, Guest Introductions and Announcements:

Commissioners and guests introduced themselves.

Commissioner Alvarez shared some information about himself. He has been a resident of Rialto since 1969 and was involved with Rialto Airport years ago. He served on the San Bernardino Valley Municipal Water District Board for four years and has been involved with many local organizations. He has an antique business and is very interested in the airports in the area would like to learn more about them.

Action Item - Approval of Commission Meeting Minutes, January 21, 2021

Moved by Commissioner Marquez seconded by Commissioner Asmus. The item passed unanimously to approve the commission meeting minutes from January 21, 2021.

Commissioner Reports/Comments

Commissioner Canepa made a suggestion regarding the Department of Airports video. She suggested that the contributions each airport makes be added in the narration. She gave examples of Barstow-Daggett and Twentynine Palms assisting the military and Chino Airport being utilized used for commerce.

Mr. Jenkins pointed out that it will be easy to collect this data as this information is already tracked

by the Department.

Commissioner Canepa and Commissioner Bagley will be meeting with Dave Cole, Co-Founder of King of the Hammers, to inquire about the attendance at this year's event. This is in relation to the Shared Use Area in Johnson Valley used by the USMC.

Commissioner Marquez requested an update on the Chino Plume.

He shared that Flo's Café has done a remarkable job on their modifications and following the state guidelines for serving customers and he encouraged others to patronize them.

He requested that invitations to the commission meeting be extended to CEO, Leonard Hernandez and to Board of Supervisor's Chair, Curt Hagman.

Commissioner Marquez suggested that an open house with Chino Airport tenants be planned sometime before the Chino Airshow.

He also inquired about the schedule of General Planner for the future for the airport.

Mr. Jenkins shared that an item will be going before the Board regarding an amendment for the Planes of Fame Airshow to have the event be rescheduled to late October.

Mr. Jenkins said that staff will track the County guidelines for Covid-19 to see if we can accommodate an open house with tenants.

Mr. Jenkins stated that the invitation has been accepted by CEO Leonard Hernandez and he has indicated that once Covid-19 has settled that he will commit to a date. Mr. Jenkins will see if schedules can be accommodated for Chairman Hagman as he believed Mr. Hagman will readily accept the invitation.

Public Comments

Mr. Velker suggested that there be an aspect that mentions career opportunities in the Department of Airports video including vocational opportunities that airports have.

Information Item: Mike Mangold Memorial Display Case

Mr. Jenkins shared that Department staff is coordinating with the estate of Mike Mangold regarding any concern with this type of memorial dedication with respect to Mr. Mangold's Native American Heritage. Past contact with his estate and his community has shown them to be closed to this type of memorialization.

Mr. Jenkins said that the Department can assist in coordinating with the new First District Commissioner, Mr. Lesovsky to see if he is willing to assume the role to replace Commissioner Fried who originally took the lead on this matter.

Information Item: Twentynine Palms FBO Committee Report

Mr. Jenkins said that the Department can assist with coordinating with Commissioner Lesovsky to see if he is willing to assume the role on the committee to replace Commissioner Fried.

Information Item: Chino Airport Traffic Circulation / Right of Way Dedications.

Mr. Jenkins pointed out that there is currently work being done on Merrill Ave and Grove Ave which caused the water to be temporarily shut off by the City of Chino. This project will convey regional storm water from the north through Chino Airport into an existing storm water conveyance facility. The right of way dedication discussions with the City of Chino has advanced, yet they are currently suffering the effects of Covid-19 and much of their staff have been impacted. Their staff was expected back yesterday. Mr. Jenkins will reach out to them in a week regarding their solicitation process to bring in professional services to assist them with identifying their municipal needs around the perimeter of the airport. Both the City of Ontario and the City of Chino have committed to keeping an egress and ingress available to Chino Airport from Merrill Avenue during the development.

Information Item: Department of Airports Video

Commissioner Canepa said that she would take the lead on this project and that she had received the script for the video from Ms. Gann.

Commissioner Asmus shared that he would be willing to speak about Baker Airport on the video.

Information Item: Department of Airports – Covid-19 Update

Ms. Snelgrove shared that the Department had one employee in the Administrative Office test positive for Covid-19, but the person will be returning to work in one week. All other employees have returned to work.

Cleaning services are being maintained for all public areas.

Director's Reports*Capital Improvements*

- Chino
 - Removal of underground storage tank – Completed.
 - Building A-550 Administration building remodel – Expected completion May 2021.
- Barstow-Daggett
 - Removal of underground storage tank – Scheduled for March 2021.
- Apple Valley
 - Terminal parking lot pavement, taxiway reconstruction, and wash rack – In design phase – Expected construction in 1-2 months.

Board of Supervisors Activity

Nothing to report.

Real Estate

Mr. Jenkins provided information on some property leasing activity.

- Chino Airport Commercial Hangar 2 – Upcoming solicitation of proposal. Temporarily occupied by So Cal MRO under a settlement agreement. They and other stakeholder tenants have expressed intent in participating in the solicitation process.
- Planes of Fame has exercised their option to continue to occupy their leasehold for the next ten years. When this option expires, they do not have any other options and will be in a position of competing for that leasehold, as it becomes a County asset.

Financial Report

The Department is at 64% of the year. It has expended 19% of its allocated budget and has earned 80% of its revenue. There has been a lot of emphasis on paint on the ground and markings getting refreshed at Chino, Twentynine Palms, and Needles Airport.

Chino Airport suffered an outage due to an Edison failure of substation equipment at the commercial hangar complex. There were two businesses affected who lost power for half of a workday and were not able to work. County Risk Management has been assigned and \$40,000 has been budgeted for this outage. Effects from the original failure are still affecting airport equipment which included an additional ten-hour outage two days ago. Subrogation activity is expected by County Risk Management against Southern California Edison.

Monthly Report

Assistant Director

- **Staff**
 - Maintenance Worker I and II positions – Recruitment and testing in progress.
 - Chino Airport Manager – Conducted second interview and coordinating with the County Administration Office for the third interview.
- **Chino**
 - Refreshing paint on the airfield – Completion expected by the second week of March.
 - Reviewed submittals for the Perimeter Beautification and Branding Plan. Real Estate Service to announce the successful candidate.
- **Twentynine Palms**
 - High winds damaged the door on the FBO hangar – Repairs to be completed today and staff is also sweeping the runways.
 - Airfield painting of runway center lines to begin March 15th along with asphalt patches in compliance with the Caltrans 2010 inspection.
- **Needles**
 - Airfield painting of runway center lines and asphalt patches – Scheduled to start when Twentynine Palms has been completed.
- **Barstow-Daggett**
 - High winds damaged the ridgeline on the south side of the nose dock and also caused roof damage on the maintenance shop. Working with Risk Management for repairs.

Chino Airport Operations

Chino Airport Operations Report included.

Miscellaneous

Nothing to Report.

Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, March 18, 2021 at 10:00 a.m. electronically via Zoom.

Adjournment: Meeting was adjourned by Commissioner Canepa at 10:56 a.m.

Respectfully submitted,

Signature Not Available

Christine Canepa
Airports Commission

Signature Not Available

James E. Jenkins, Director
Department of Airports

Signature Not Available

Nicole Leyden, Secretary
Department of Airports