

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
SEPTEMBER 26, 2019.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:02 a.m. by Commissioner Jim Bagley. Meeting location: Apple Valley Airport 21600 Corwin Rd. Apple Valley, Ca 92307

Commission Members Present:

Jim Bagley, Desert at Large, Chair
Joseph Fitzgerald, First District
Christine Canepa, Second District
William Smith, Third District
Ray Marquez, Fourth District
Roy Cox, Fifth District

Commission Members Absent:

Larry Asmus, Valley at Large, Vice Chair

Staff Present:

Maureen A. Snelgrove, Assistant Director
Nicole Leyden, Secretary

Department of Airports
Department of Airports

Visitors Present:

Bob Velker
Ron Frame
Steve Lambert
Winn Williams
Paul Bern
Terry Stover
Pam & Tony Spagnuolo

Chino Development League
BOS 1st District
The 20/20 Network
Guest
Apple Valley Airport Tenant
Guest
Apple Valley Airport Cafe

Pledge of Allegiance

Led by Commissioner Smith.

Report on Posting of Agenda:

Ms. Snelgrove stated that the agenda had been posted as required.

Awards, Guest Introductions and Announcements:

Ms. Snelgrove shared that the Boise BLM Helitack has been at Apple Valley Airport for approximately 2 weeks. They are on layover waiting for assignment.

Guests introduced themselves.

Action Item - Approval of Commission Meeting Minutes, August 22, 2019

Note: This item will be deferred to October 24, 2019.

Commissioner Reports/Comments

Commissioner Fitzgerald relayed that Apple Valley Airport tenants have concerns over the condition of the aprons and taxiways. Pilots have stated that their tail-wheels have gotten caught in the cracks. Also mentioned was the road along the west side of the airport. When discussed with the Town of Apple Valley they explained to him that it is an easement.

Commissioner Marquez stated that the meeting with the City of Chino regarding the Kimball Ave project has not taken place yet.

A Chino Hills resident has made complaints about air noise coming from Chino Airport. He has

spoken with her as well as Mr. Jenkins.

Commissioner Bagley shared that he and Commissioner Fitzgerald were recently participants for the Planning Commission, but an aviation easement was not available for the commissioners to reference. Commissioner Bagley explained the importance of having this available to them when involved in land planning.

Commissioner Bagley stated that he would like to have the Redlands Airport Pilots Association and Toys for Tots event planning put on the agenda. He would also like to have this added to the Department website.

Public Comments

Mr. Bern explained that he has a hangar on Apple Valley Airport and he has a concern regarding a tenant. The tenant in the hangar next to his is not aviation oriented and is a hazard due to having combustible materials. He believes that there are a total of 4 tenants in his row of hangars with him leased by Midfield who are not aviation oriented.

Commissioner Bagley requested that the topics of perimeter roads of Apple Valley Airport and non-aviation use of Apple Valley Airport hangars be put on October's agenda. Also the topic of cars driving on the airport without car insurance being obtained from them.

Information Item: Chino Airport Pavement Management

Ms. Snelgrove explained that quotes are being obtained to do an intermediate solution of a heavy crack-fill and slurry for the A400 hangars at Chino Airport. Quotes are also being obtained to do a full grind and replace. The bid will either include the commercial hangar complex or will be separate from it.

Information Item: Merrill Avenue Development

Ms. Snelgrove stated that the City of Chino approved the Fed Ex project. Street improvements will be done along Merrill Ave. between Flight and Grove and possibly Grove west to Euclid. Coordinated meeting taking place with the Department of Airports, City of Ontario and Chino regarding a major drainage project which will affect the development east and west of Grove Ave.

Information Item: Apple Valley Airshow 2019 Update

Ms. Snelgrove pointed out that there are some new acts this year for the airshow. There will be a STEM (Science, Technology, Engineering, and Math) display this year. There will also be a display dedicated to Capt. McConnell and Korean War aircraft for static display.

Director's Reports

Capital Improvement Program

- Chino
 - Kimball Ave Conveyance Project – Hydrology study to be completed in approximately one month. Water quality management plan for the western portion of the airport to be completed in January. Determination to be made as to whether or not to expand the basin north of Kimball.
 - County Counsel is reviewing and moving forward on the DBE (Disadvantaged Business Enterprise) for the hotspots grant program.

- Apple Valley
 - Redesign being done on the two pavement projects.

Board of Supervisors Activity

Ms. Snelgrove shared the one item that was taken to the Board.

- Dedication of 2019 Apple Valley Airshow to Captain Joseph McConnell and Korean War veterans.

Real Estate

- Inland Valley Aviation and Mooney – Assignment agreement being prepared.
- Chino Airport Hangar B295 – Subtenant has moved in and is operating an aircraft maintenance company.
- Apple Valley Airport Café – Tenant moving in.
- Three additional tenants moving from Bracket Airport to Chino.

Financial Report

Ms. Snelgrove stated that finances are on target.

Chino Airport's expenditures are a little high. This was for equipment needs and deferred maintenance needs. There is a request for \$300,000 in new equipment; 2 pieces of equipment for Chino and 3 for Desert Airports.

Monthly Reports

Assistant Director

- Staff
 - Conducted interviews for the Desert Maintenance Supervisor – Unsuccessful – Interviewing again in 2 weeks.
 - Maintenance Worker II and Fiscal Assistant interviews in the next 2 weeks.
 - Apple Valley Airport Manager to begin work at the end of October and the Chino Airport Manager to begin in November.
- Chino
 - Water main break at the fire suppression system has been repaired.
 - B29 Doc has been based – started conducting 2 rides each day.
- Twentynine Palms
 - Gate card reader to be installed the week of October 7th. Leak has been repaired and water restored.
- Needles
 - New beacon has been ordered. Old beacon will be given to Trona Airport.

Airports Planner

- Planners Conference and Airport California Administrators (ACA) Conference.
- Leading Stormwater Training, assisting in moving grants forward, and a lead contact for the Department's on-call consultant for specific projects.

Chino Airport Operations

Ms. Snelgrove pointed out that August has higher numbers. A total of 200,000 is expected by the end of the year.

Miscellaneous

Nothing to report.

Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, October 24, 2019 at 10:00 a.m. – Needles Airport – 711 Airport Road Needles, Ca 92363

Adjournment: Meeting was adjourned by Commissioner Bagley at 10:55 am.


Respectfully submitted,



Jim Bagley
Airports Commission



Maureen A. Snelgrove, Assistant Director
Department of Airports



Nicole Leyden, Secretary I
Department of Airports