

San Bernardino County Airports Commission Meeting Notes – Information Only

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING, NON-QUORUM
MAY 23, 2019.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Commissioner Jim Bagley. Meeting location: Barstow-Daggett Airport – 39500 National Trails Hwy. Daggett, Ca 92327

Commission Members Present:

Jim Bagley, Desert at Large, Chair
Vacant, First District
Roy Cox, Fifth District
Larry Asmus, Valley at Large, Vice Chair

Commission Members Absent:

Christine Canepa, Second District
William Smith, Third District
Ray Marquez, Fourth District

Staff Present:

Maureen A. Snelgrove, Assistant Director
Nicole Leyden, Secretary

Department of Airports
Department of Airports

Visitors Present:

Deana Olivares- Lambert
Steve Lambert
Christian Guntert
Winn Williams
Terry Stover

The 20/20 Network
The 20/20 Network
1st Dist. BOS Representative
Guest
Guest

Pledge of Allegiance

Led by Commissioner Bagley.

Report on Posting of Agenda:

Maureen Snelgrove stated that the agenda had been posted as required.

Awards, Guest Introductions and Announcements:

Guests introduced themselves.

Action Item - Approval of Commission Meeting Minutes, April 25, 2019

Commissioners defer approval of minutes due to lack of quorum.

Commissioner Reports/Comments

Commissioner Bagley commented on the Chino Airshow and said that it was a successful event.

Public Comments

Mr. Stover informed the commission that he submitted an application to be an Airport Commissioner for the 1st District. He believes that with 35 years of experience with the Department of Airports that he could bring valuable tools to the commission.

Mr. Williams stated that he is currently based at Bracket Airport but he has been granted permission by Mr. Jenkins to move to Chino Airport.

Mr. Williams shared information that Los Angeles County had a company managing their airports, but now he believes that the FAA will not allow this any longer.

San Bernardino County Airports Commission Meeting Notes – Information Only

Information Item: Chino Airshow 2019 Update
Update postponed.

Director's Reports

Capital Improvement Program

Ms. Snelgrove provided information on some of the larger projects.

In 6-8 weeks the Department will be closing out 4 of the Capital Improvement Projects. Two are for Chino Airport and Two for Needles Airport related to grant funding. These include the Airport Layout Plans and Draft Drainage Studies.

The Department will be meeting with consultants for the Apple Valley Airport taxiway project.

Conveyance structures are being built for the Chino Airport Kimball Ave project. Easement and utility issues are currently being worked out between the City of Chino and the Chino Basin Desalter Authority.

Board of Supervisors Activity

Ms. Snelgrove indicated that there was one item that went before the Board. This was an approval of a Consultant Agreement with CBRE for a Master Development Plan for Chino Airport.

Real Estate

Ms. Snelgrove shared that Yancey Enterprises is still working with contractors to obtain a certificate of occupancy.

Ms. Snelgrove confirmed that 3rd Generation Taco has vacated the café at Apple Valley Airport. Real Estate Services has been contacted by a local business in Hesperia interested in the café. A solicitation proposal will be completed and financial documents will be requested for review.

Financial Report

No report provided.

Monthly Reports

Ms. Snelgrove presented her monthly report:

Admin

Meeting with Risk Management to begin review of the Department's Safety and Health Manual. It has not been updated for several years. Program will be reimplemented over the next year.

Annual audit of equipment and vehicle asset inventory completed.

Conducted interviews for Planner for the Department of Airports.

Chino

Improvements made on the airfield – 90% of signage improved.

Maintenance Supervisor, Mitch Kinser, is retiring in June and the Desert Maintenance Supervisor, Henry Martinez, will be transferring to that position.

San Bernardino County Airports Commission Meeting Notes – Information Only

Modular delivered for relocation of mailroom. Building will be demolished by end of summer or early fall.

Desert Airports

Twentynine Palms Airport - Met with City Manager, Community Development Manager, and Community Services Manager regarding possible use of airport for events.

Twentynine Palms Airport - Inland Empire Film Commission conducted a Fam Tour for regional film scouts.

Apple Valley Airport

Annual Audit for County Service Area 60 has been initiated.

Chino Airport Operations

Report was provided for review. No comments were made.

Miscellaneous

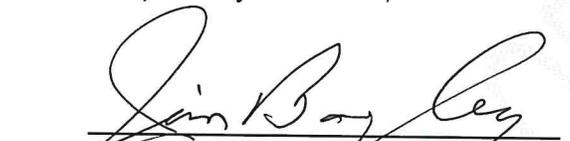
Nothing reported.

Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, June 27, 2019 at 10:00 a.m. – Department of Airports
777 E. Rialto Avenue, San Bernardino, Ca 92415

Adjournment: Meeting was adjourned by Commissioner Bagley at 10:21 a.m.

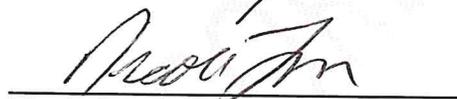
Respectfully submitted,



Jim Bagley
Airports Commission



Maureen A. Snelgrove, Assistant Director
Department of Airports



Nicole Leyden, Secretary I
Department of Airports