



Human Resources Employee Benefits and Services

Deborah Caruso
Director of Human Resources

October 12, 2018

Name

Address

City, State Zip

RETIREE OPEN ENROLLMENT 2019

Dear Name:

The 2019 Retiree Open Enrollment period is coming up and will run from November 1 through November 30, 2018. During Open Enrollment you may:

- ✓ Enroll in a retiree medical and/or dental plan
- ✓ Add or drop dependents
- ✓ Terminate coverage (subject to contract requirements)
- ✓ Switch plans

All enrollment/change and cancellation forms need to be received by 5:00 PM, Friday, November 30, 2018. Please note that the Employee Benefits and Services Division (EBS) office will be closed on November 12, 22, and 23 due to holidays. Elections made during Open Enrollment and new premium rates, if applicable, will be effective January 1, 2019.

If you are currently enrolled in a County-sponsored retiree medical and/or dental plan, Open Enrollment materials, including the 2019 Retiree Benefits Guide, will be mailed to your home no later than October 31, 2018. If you are not currently enrolled in a plan but would like to receive Open Enrollment materials, please contact the EBS at ebsd@hr.sbcounty.gov or 1-888-743-1474. In an effort to go green and reduce your environmental impact, EBS can also send you Open Enrollment materials electronically if you provide your current email address. You can also view Open Enrollment materials on-line at <http://cms.sbcounty.gov/hr/Benefits/RetireeBenefits.aspx>.

Informational open enrollment meetings will be held October 24 – November 28, 2018. Enclosed you will find the complete meeting schedule as well as instructions on how to attend the web-based meeting(s).

The EBS staff is available to assist you during Open Enrollment and throughout the plan year. Please contact the EBS toll free at 1-888-743-1474 or ebsd@hr.sbcounty.gov, should you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Megan Gardner".

Megan Gardner, Benefits Chief
Employee Benefits and Services Division

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County of San Bernardino 2019 Retiree Open Enrollment Meeting Schedule

Take advantage of this opportunity to discover your options. Insurance plan representatives, as well as staff from the EBSD and Voya, will be at each meeting to answer your questions.

Date	Day	Time	Location
October 24	Wednesday	10:00 AM - 12:00 PM	Webinar* Session Number: 920 336 925
October 30	Tuesday	4:30 PM - 6:30 PM (evening session)	HR Test Center 175 W. Fifth St. First Floor San Bernardino
November 7	Wednesday	9:00 AM - 11:00 AM	DAAS Haven Room 9445 Fairway View Pl., Suite 110 Rancho Cucamonga
November 15	Thursday	1:00 PM - 3:00 PM	Government Center Board Chambers 385 N. Arrowhead Ave. San Bernardino
November 20	Tuesday	2:00 PM - 4:00 PM	San Bernardino County Health Services Auditorium 850 E. Foothill Blvd. Rialto
November 27	Tuesday	1:30 PM - 3:30 PM	Victorville CFS Conference Room 1 15020 Palmdale Rd. Victorville
November 28	Wednesday	9:00 AM - 11:00 AM	Webinar* Session Number: 924 276 066

*To register for an upcoming webinar, please visit <https://sbcounty.webex.com>:

1. Select '*Webex Training*' in the column on the left-hand side.
2. Enter Session Number and select '*Join Now*' button.
3. Select '*Register*' button.
4. Complete required Registration Information and select '*Register*' button.

Once your registration has been approved, you will receive a confirmation email with instructions for joining the webinar. You may sign in 15 minutes prior to the start time and speaker/headset is required to hear the webinar.