

**San Bernardino County Flood Control District**  
**Schedule of Fees Ordinance No. FCD 19-01**

Effective July 1, 2019

(a) Permits and permit amendments:

(1) Minor Construction

- (A) Definition: utilities (parallel up to 100', site, non-parallel); general and miscellaneous; small side drain connection (maximum 4'x4' reinforced concrete box (RCB) or 48" diameter reinforced concrete pipe (RCP)); soil/geotechnical boring:
- (I) Filing fee ..... \$ 371.00 (non-refundable)
  - (II) Review fee (for each connection)..... Actual cost as described in (h) herein (non-refundable)
  - Review fee initial deposit..... \$ 3,000.00
  - (III) Inspection fee (for each connection) ..... Actual cost as described in (h) herein (non-refundable)
  - Inspection fee initial deposit..... \$1,250.00

(2) General and miscellaneous use:

- (A) Permit amendments:
- (I) Administrative amendment (for each requested change)..... \$ 252.00 (changes include name change, site change and time extension)
- (B) Confined space video inspection ..... Actual cost as described in (h) herein
- Confined space video inspection initial deposit..... \$ 1,300.00
- (C) Monthly land use fee for San Bernardino County Flood Control District property. Minimum \$600/month for area up to 1 acre. Fee prorated above 1 acre..... \$ 600.00 /acre/month
- (D) Long term encroachment permit:
- (I) Definition: Long term encroachments are site encroachments initially installed under a minor or major permit but involve more permanent structures such as a well site.
- (II) Renewal fee ..... \$ 278.00 (non-refundable)
  - (III) Annual inspection fee- Applicable each anniversary date for any permit extending past 1 year term
    - (i) Initial Site..... \$ 1,236.00
    - (ii) Each Additional Site (within one mile radius)..... \$ 305.00
  - (IV) Late fee (for annual billings)(non-refundable)..... \$ 278.00 plus 1.5%/month
- NOTE: If any fee is not paid when due and payable, permittee shall pay to the District an additional two hundred and seventy-eight dollars (\$278) for each fee due as an administrative processing charge. Fees not paid when due shall bear interest from the date due at the rate of one and one-half percent (1.5 %) per month.
- (E) Minor temporary ingress..... \$ 138.00 (non-refundable)

(3) Major Construction:

- (A) Filing fee..... \$ 834.00 (non-refundable)
- (B) Review fee..... Actual Cost as described in (h) herein (non-refundable)
- Review fee initial deposit..... \$ 6,500.00
- (C) Inspection fee..... Actual Cost as described in (h) herein
- Inspection fee initial deposit..... \$ 3,350.00

(4) Community Benefit:

- (A) Definition: Community Benefit permits are permits needed when community groups and individuals want access to facilities for litter removal, graffiti removal or other beneficial reasons.

- (I) Filing fee..... No fee

(5) Non-obstructive existing encroachment (5 year term):

- (A) Definition: Non-obstructive existing encroachments are encroachments where the encroachment does not interfere with the operation and maintenance of the facility and has been in existence for over 10 years:

- (I) Filing fee..... No fee

(6) Soil removal or select disposal (goods and services):

- (A) Under 50 cubic yards:
- (I) Borrow..... \$ 98.00 (non-refundable)
- (II) Aggregate Material for Flood protection group permits:  
 Definition: Aggregate Material for Flood protection group permits are permits for community and fire agencies who request material for sandbags and pick up the material themselves.
- (a) Filing fee..... No fee
- (B) 50 cubic yards to 100 cubic yards:
- (I) Borrow..... \$ 174.00 (non-refundable)
- (C) 101 cubic yards to and including 10,000 cubic yards:
- (I) Filing fee..... \$ 349.00 (non-refundable)
  - (II) Inspection fee:
    - (i) Borrow..... \$1.50/cu. yd. (non-refundable)
- (D) Permit fees for sand and gravel removal over 10,000 cubic yards shall be set by competitive market conditions as determined by bids or proposals. In addition, a filing and inspection fee will apply as follows:
- (I) Filing fee ..... \$ 428.00 (non-refundable)
  - (II) Inspection fee:
    - (i) Borrow..... Actual Cost as described in subdivision (h) herein
    - Inspection fee initial deposit..... \$ 2,000.00

(7) Apiary rental site on property..... \$ 1.00 per colony

- (A) Apiary rental site on property minimum fee..... \$ 100.00

(8) San Bernardino County Flood Control District land use with Board of Supervisors approval:

- (A) Filing fee..... \$ 680.00 (non-refundable)
- NOTE: San Bernardino County Flood Control District land use permits will be negotiated as leases on an individual basis. Existing land use permits will be reissued as leases upon expiration of the permit.

(b) Reproduction services:

(1) Maps, exhibits and plans:

- (A) Prints..... \$ 1.00 /sq. ft.
- (B) Plotting service (3 square feet minimum)..... \$ 1.50 /sq. ft.

(2) Miscellaneous documents:

- (A) Black and white copies:
- (I) 8 1/2" x 11"..... \$ 0.10 /page
  - (II) 8 1/2" x 14"..... \$ 0.10 /page
  - (III) 11" x 17"..... \$ 0.15 /page
- (B) Color copies:
- (I) 8 1/2" x 11"..... \$ 1.30 /page
  - (II) 8 1/2" x 14"..... \$ 1.40 /page
  - (III) 11" x 17"..... \$ 1.50 /page

(3) Scanning Fees for Electronic Plans

Unless a different fee is authorized in this Code or by law, a fee shall be charged for the scanning of architectural plans, or similar plans or drawings, for the purpose of submitting electronic plans or drawings to the District for plan review purposes as part of a development permit application or similar application.

- (A) First scanned page..... \$ 10.00
- (B) Each additional scanned page..... \$ 5.00

(c) Flood hazard analysis..... \$ 1,536.00 /report

(d) Hydrologic-climatological research..... \$ 16.00 /half-hour

- (1) Transfer of data (CD/DVD)..... \$ 45.00 /each

(e) Mapping services:

- (1) Digital data preparation (1/4 hour minimum)..... \$ 23.00 /quarter hour
- (2) Digital data on CD..... \$ 15.00 /order

(f) Area drainage plan fees:

- (1) Upper Etiwanda area..... \$ 9,790.00 /acre
- (2) San Sevaine Creek Area..... \$ 4,405.00 /acre
- (3) Comprehensive Storm Drain Plan #3 Project 3-5..... \$ 7,159.00 /acre

(g) Surplus Property

- (1) Application fee (non-refundable)..... \$ 1,189.00
- (2) Appraisal review and Administration..... Actual cost as described in (h) herein (non-refundable) \$ 3,500.00

Appraisal review and administration fee initial deposit..... \$ 3,500.00

Potential purchaser will be responsible for providing all property boundary surveys, legal descriptions and appraisals of the property. The San Bernardino County Flood Control District will review the survey work, prepare the grant deed and work with the Real Estate Services Department to prepare the resolution and Board agenda item for declaring the property surplus and seek Board of Supervisors' approval of the transaction. These fees are in addition to the requirement that the purchaser pay fair market value for the property.

(h) Actual cost calculation as identified in Sections (a)(1)(A)(II), (a)(1)(A)(III), (a)(2)(B), (a)(3)(B), (a)(3)(C), (a)(6)(D)(II)(i), and(g)(2) of this ordinance.

- (1) Actual cost is the sum of:

- (A) The products of multiplying the time spent on the project by the San Bernardino County Flood Control District personnel by the applicable hourly charge rates; and
- (B) Mileage charges; and
- (C) Any other costs incurred by the District in processing the project.

(2) Hourly charge rates and mileage rates:

(A) Schedule of Charges:

Personnel Classification.....	Hourly Rate
(I) Deputy Director.....	\$ 233.00
(II) Ecological Resource Specialist.....	\$ 90.00
(III) Engineering Technician II.....	\$ 61.00
(IV) Engineering Technician III.....	\$ 75.00
(V) Engineering Technician IV.....	\$ 92.00
(VI) Engineering Technician V.....	\$ 111.00
(VII) Equipment Operator I.....	\$ 62.00
(VIII) Equipment Operator II.....	\$ 74.00
(IX) Equipment Operator III.....	\$ 81.00
(X) Equipment Parts Specialist.....	\$ 81.00
(XI) Fiscal Assistant.....	\$ 55.00
(XII) Land Surveyor.....	\$ 103.00
(XIII) Maintenance and Construction Supervisor I.....	\$ 86.00
(XIV) Maintenance and Construction Supervisor II.....	\$ 97.00
(XV) Maintenance and Construction Worker I.....	\$ 49.00
(XVI) Maintenance and Construction Worker II.....	\$ 65.00
(XVII) Office Assistant II.....	\$ 40.00
(XVIII) Office Assistant III.....	\$ 55.00
(XIX) Planner I.....	\$ 76.00
(XX) Planner II.....	\$ 92.00
(XXI) Planner III.....	\$ 116.00
(XXII) Public Service Employee.....	\$ 18.00
(XXIII) Public Works Arborist.....	\$ 98.00
(XXIV) Public Works Engineer I.....	\$ 91.00
(XXV) Public Works Engineer II.....	\$ 113.00
(XXVI) Public Works Engineer III.....	\$ 150.00
(XXVII) Public Works Engineer IV.....	\$ 187.00
(XXVIII) Public Works Operations Supt.....	\$ 138.00
(XXIX) Public Works Operations Supvtr.....	\$ 100.00
(XXX) Secretary I.....	\$ 59.00
(XXXI) Secretary II.....	\$ 71.00
(XXXII) Staff Analyst II.....	\$ 96.00
(XXXIII) Supervising Land Surveyor.....	\$ 144.00
(XXXIV) Supervising Planner.....	\$ 117.00
(B) Mileage Charges.....	\$ 0.84 /mile

(3) Deposits for Developer Deposit Accounts and Project Trust Accounts:

An initial deposit is required for each actual cost service or process. The initial deposit is as specified in this ordinance. If no amount is specified, the initial deposit is the San Bernardino County Flood Control District's initial estimate of the actual cost of the service or process. The San Bernardino County Flood Control District may revise its estimate at any time during the processing of the service or process. If a revised estimate is higher than a previous estimate, the San Bernardino County Flood Control District may require an additional deposit. Notice of any required additional deposit shall be mailed (including email) to the applicant. The notice shall include the date by which the deposit must be made, and shall inform the applicant that unless provision for payment is made by the date specified, the application will be deemed denied without prejudice, without further action by the San Bernardino County Flood Control District. Any such denial without prejudice is not appealable. Each estimate shall be the result of a good faith attempt to determine the probable actual cost of the service or process based on the nature of the project, the District's experience in processing similar services or processes, and applicable rates. In addition, the Flood Control Engineer or designee has the authority, with agreement of the applicant, to increase or decrease the required initial deposit amounts based on the complexity of the service or process. Initial deposits or any additional deposits for all services or processes related to a project shall be placed and combined into a Project Trust Account. Such combined deposited funds will be utilized as the source of payment for any flat fee service, security deposit, or actual cost service on that project. In addition, deposits may also be placed in a Development Deposit Account. Deposited funds in a Developer Deposit Account may be used by an individual or entity to fund various Project Trust Accounts.

(4) Applicant's obligation to pay actual cost:

The applicant shall pay the actual cost of the project, regardless of any estimate; except that the applicant is not obligated for costs incurred after the applicant delivers to the San Bernardino County Flood Control District either an unconditional written withdrawal of the application, or a written notice to stop work which includes a waiver of any applicable time limits for processing the application.

(i) Returned check fee:

(1) A fee of \$25.00 per item shall be charged for each negotiable item returned unpaid by the drawn financial institution for any reason, including, but not limited to, non-sufficient funds or closed accounts

(j) Waiver/refund of fees:

(1) Except as otherwise provided by law, the San Bernardino County Flood Control District Board of Supervisors, by Board action, can waive or refund any fee set forth in this ordinance or any other fee levied by the Flood Control District provided one of the following conditions is met:

(A) The service for which the fee was levied has not and will not be performed; or

(B) The fee was collected in error; or

(C) For other good cause shown, provided such waiver/refund would serve a San Bernardino County Flood Control District purpose.

(2) In the event of a disaster, or other good cause shown to serve a San Bernardino County Flood Control District purpose, the Flood Control Engineer may waive or refund any fee set forth in this Ordinance or any other fee levied by the San Bernardino County Flood Control District provided all of the following conditions are met:

(A) Exigent conditions exist whereby obtaining Board approval of the fee waiver/refund would not be immediately feasible; and

(B) The amount of the waiver/refund would not exceed \$3,000 per event; and

(C) The San Bernardino County Flood Control District receives concurrence from the County Administrative Office

(3) The Flood Control Engineer, or designee, may refund any fee or deposit set forth in this ordinance provided one of the following conditions is met:

(A) The service for which the fee or deposit was levied has not and will not be performed; or

(B) The fee or deposit was collected in error; or

(C) Unused deposit monies remain on actual cost projects when all charges for the project have been recorded.

(4) Agencies with an elected board and cities are exempt from the filing fees and administrative amendment fee.

(5) The State is exempt from the filing, administrative amendment and review fees.