



# San Bernardino County Fire Department • Hazardous Materials Division

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## CalARP 5-Year Recertification Update Checklist

Facility Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Qualified Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Regulated Substance(s): \_\_\_\_\_

Program Level (&@& all applicable):      **1**    **2**    **3**      Subject to OSHA PSM?       Yes     No

<b>Note: Submit ONLY the items listed below for the 5-Year Resubmission Certification process:</b>		Attached	N/A*
1.	Provide a copy of the San Bernardino County CUPA CalARP Stationary Source Registration Form. This document provides all required registration information. ( <i>California Code of Regulations [CCR] §2740.1</i> )		
2.	Provide a copy of the Offsite Consequence Analysis being used to certify the RMP. ( <i>CCR § 2750.7&amp;8</i> )		
3.	Provide a copy of the last Compliance Audit, including the report of audit findings and response to the audit findings. ( <b>Program 2</b> – <i>CCR §2755.6</i> ) and/or ( <b>Program 3</b> – <i>CCR §2760.8</i> ) Note: Program 1 – Not required		
4.	Submit a certification statement for the registration & prevention program elements, including seismic assessment. ( <i>CCR § 2745.9 &amp; CCR §2755.2(d) or CCR §2735.5(d)(4)</i> for <b>Program 1</b> )		
5.	Submit copies of significant changes to previously submitted RMP. ( <i>CCR § 2745.10&amp;11</i> )		
<b>Note: The items listed below are required for State – Program 3 ONLY:</b>		Attached	N/A*
6.	Provide a copy of all documentation that prompted implementing the Management of Change process. ( <i>CCR § 2760.6</i> )		
7.	Provide a statement as to when the Operating Procedures were last certified. ( <i>CCR § 2760.3(4)(c)</i> )		

\*If N/A was checked, provide an explanation as to why the requested information does not apply to this recertification:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The above list is not all-inclusive of required documentation for the CalARP/RMP Program. Additional documents may be required. Risk Management Plans must meet all applicable USEPA Clean Air Act 112(r) and California requirements. For further questions about this program, contact (909) 386-8401. Rev. 12.1.2009