



CUPA

San Bernardino County Fire Department • Hazardous Materials Division
620 South 'E' Street, San Bernardino, CA 92415-0153 • (909) 386-8401 FAX (909) 386-8460

RECYCLABLE MATERIALS REPORT - PAGE 1
FOR EXCLUDED OR EXEMPTED MATERIALS ONLY

Page ___ of ___

Form with fields: FACILITY ID # (3 6 0 0 1), EPA ID #, BUSINESS NAME, BUSINESS ADDRESS, CITY, ZIP CODE, DATES OF REPORTING PERIOD, BEGINNING DATE, ENDING DATE.

I. TYPE OF RECYCLING ACTIVITIES
If yes, please follow instructions.

Two rows of questions regarding recycling activities (onsite vs offsite) with radio button options (YES/NO) and checkboxes for reporting requirements.

- Businesses that only send recyclable materials to an offsite recycler are not required to file this report. -

II. OFFSITE GENERATOR OF RECYCLABLE MATERIAL
Only complete when the generator is different from the recycler.

Form with fields for OFFSITE GENERATOR OF RECYCLABLE MATERIAL, OFFSITE GENERATOR EPA ID #, STREET ADDRESS, PHONE, CITY, STATE, ZIP CODE, MAILING ADDRESS (IF DIFFERENT).

III. CERTIFICATION SECTION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted.

Form with fields: SIGNATURE OF CERTIFIER, DATE, NAME OF DOCUMENT PREPARER, NAME OF SIGNER (print), TITLE OF SIGNER.



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RECYCLABLE MATERIALS REPORT - PAGE 2
FOR EXCLUDED OR EXEMPTED MATERIALS ONLY

(One description per material recycled. Attach additional pages, if needed.)

TOTAL NUMBER OF RECYCLABLE MATERIALS 519 Page ___ of ___

FACILITY ID # 3 6 0 0 1 BUSINESS NAME (Same as FACILITY NAME or DBA) 3

FACILITY ADDRESS CITY ZIP CODE

IV. RECYCLABLE MATERIAL INFORMATION
A. DESCRIPTION

RECYCLABLE MATERIAL NUMBER 520 COMMON NAME OF RECYCLABLE MATERIAL 521 QUANTITY DURING TWO YEAR REPORTING PERIOD 522 UNITS a. Gallons c. Tons b. Pounds d. Kilograms 523

RECYCLABLE MATERIAL DESCRIPTION 524

RECYCLING PROCESS AND BENEFICIAL USE OF RECYCLABLE MATERIAL 525

AUTHORIZING PROVISION OF HSC SECTION 25143.2 526 BASIS FOR CLAIM TO AN EXCLUSION OR EXEMPTION 527

B. PRODUCT AND CONSTITUENT INFORMATION: OFFSITE ONLY

Only complete if recyclable material was used to make or substitute for a product and operating pursuant to CHSC Section 25143.2(b) or (d)(5) or (6).

Table with columns: HAZARDOUS CONSTITUENT, HAZARDOUS CONSTITUENT (Concentration In Recyclable Material, Concentration In Final Product), LIST FINAL PRODUCT(S) MADE FROM THIS RECYCLABLE MATERIAL AND BENEFICIAL USE OF FINAL PRODUCT(S). Rows 1-4.

If more than four constituents are recycled, attach additional sheets using this same format.

V. DOCUMENTATION OF KNOWN MARKET (Offsite recyclers only.)

DOCUMENTATION IS ATTACHED: Offsite recyclers must attach documentation that there was a known market for disposition Of the recyclable material and any products manufactured from the recyclable material and provide a copy of this report to the Generator when the report is submitted to the CUPA. (HSC Section 25143.10(a)(3)(A).) 552

Instructions for Completing the Recyclable Materials Report - Page 1 Form

GENERAL INFORMATION

CHSC §25143.10 requires that any person who recycles more than 100 kilograms per month of recyclable material under a claim that the material qualifies for exclusion or exemption pursuant to CHSC §25143.2 must submit this form every two years.

Facilities that recycle at the same location at which the material was generated (onsite recyclers) and facilities that recycle materials generated at an offsite location (offsite recyclers) must complete a report. Facilities that send materials to another location to be recycled, and do not recycle onsite or recycle material generated at another location, need not complete a report.

Offsite recyclers must complete one report for **each** generator from which they receive recyclable materials. Complete a separate Page 2 of the Report for **each** recyclable material. When this report is submitted, provide a copy of the completed report to the generator of the material recycled.

All recyclers report the recycling that has taken place during the prior two calendar years, ending with an odd-numbered year. Once completed, recyclers must submit the form to the CUPA by July 1 of the following year (every even-numbered year).

Recyclable materials exempt from the reporting requirements of this form include:

- Recyclable materials generated in a product or raw storage tank.
- Product or raw material transport vessels and vehicles.
- Product or raw material pipelines.
- Materials in a manufacturing process unit or an associated non-waste treatment manufacturing unit.

NOTE: the above materials become subject to reporting requirements when the recyclable material exits the unit in which it was generated UNLESS:

- The unit is a surface impoundment, or
- The material remains in the unit for more than 90 days after the unit ceases to be operated for manufacturing, storage or transportation of the product or raw material.

FORM INSTRUCTIONS

- Report the recycling that has taken place during the previous two calendar years. Submit the completed form no later than July 1 of every even numbered year.
- If the generator of the material was NOT the same entity as the recycler:
 - The **recycler** must complete all applicable sections and provide a copy of the completed form to the generator every two calendar years.
 - Complete Page 1 of this form for **EACH** offsite generator.
 - Complete Page 2 of this form for **EACH** recyclable material from EACH generator.

INSTRUCTIONS

PAGE ONE

Facility Identification

1. Enter your Facility ID Number, if known. Otherwise, leave blank. This number is assigned by the CUPA and is the last 6 digits of the facility's establishment number (which appears on the CUPA permit.)
 2. Enter your EPA ID Number. This is the number issued by Cal EPA for all Hazardous Waste Generators. If you do NOT currently have an EPA ID number assigned, call EPA at (800) 618-6942 and a number will be assigned to you.
 3. Enter the name of the business, as it appears on the Business Activities Form.
Enter the physical address (no PO Boxes) for the site as it appears on the Business Activities Form. It should be the same address as the location address on business emergency/contingency plan.
500. Enter the beginning date for the reporting period covered by this form.
501. Enter the ending date for the reporting period covered by this form.

I. Type of Recycling Activities

Check the boxes that apply and follow the instructions.

II. Offsite Generator of Recyclable Materials

504. Enter the name of the offsite generator.
505. Enter the offsite generator's EPA ID #.
- 506-514. Enter the addresses for the offsite generator.

III. Certification Section

Read the certification statement and provide the owner/operator information, date and sign when the form is completed.

Instructions for Completing the Recyclable Materials Report - Page 2 Form

Complete a separate Page 2 of the Report for each recyclable material.

1. Enter your Facility ID Number, if known. Otherwise, leave blank. This number is assigned by the CUPA and is the last 6 digits of the facility's establishment number (which appears on the CUPA permit.)
3. Enter the name of the business, as it appears on the Business Activities Form.
- . Enter the physical address (no PO Boxes) for the site as it appears on the Business Activities Form. It should be the same address as the location address on business emergency/contingency plan.

IV(A). Recyclable Material Information and Description

520. Enter a unique (non-duplicated) number to identify each recyclable material. You should use the item number used in your Business Emergency /Contingency Plan.
521. Enter the common name of the recycled material. You should use the name used in your Business Emergency/Contingency Plan.
522. Enter the total quantity of this material that was recycled in the two-year reporting period. Round the number to the nearest whole number.
523. Check the box that is appropriate to the unit of measure for the quantity of the recycled material.
524. Describe the recycled material (e.g., spent petroleum-based solvent)
525. Describe the recycling process and the beneficial use of the material, (i.e., how it was used to make or substitute for a product).
526. Enter the code section (including subdivisions and subparagraphs) of CHSC §25143.2 that you use to claim exemption or exclusion (i.e., CHSC §25143.2(d)(2)(C).) *NOTE: A copy of CHSC §25143.2 is included with the permit application package.*
527. Explain the basis for the claim to an exclusion or exemption.

IV(B). Product and Constituent Information

NOTE: Complete this section only if recyclable material was used to make or substitute for a product and operating pursuant to CHSC §25143.2(b) or (d)(5) or 6. List only those constituents that meet or exceed the levels listed in CCR, Chapter 11.

528. List the first hazardous constituent in the recyclable material. Use the common name, if possible.
529. Indicate the concentration of hazardous constituent #1 in the **recyclable material**.
530. Indicate the unit type for the concentration indicated on Item 529.
531. Indicate the concentration of hazardous constituent #1 in the **final product**.
532. Indicate the unit type for the concentration indicated on Item 531.
533. Enter the final use of the recyclable material and the description of the product(s) that resulted from the recycling process.
- 534-551. Complete these entries in the same manner as you completed Items 528-533.
552. Provide documentation as requested. You may use a separate sheet of paper.

IF YOU HAVE ANY QUESTIONS CONTACT YOUR DISTRICT INSPECTOR AT (909) 386-8418

CALIFORNIA HEALTH AND SAFETY CODE RECYCLING LAW

§25143.2.

(a) Recyclable materials are subject to this chapter and the regulations adopted by the department to implement this chapter that apply to hazardous wastes, unless the department issues a variance pursuant to Section 25143, or except as provided otherwise in subdivision (b), (c), or (d) or in the regulations adopted by the department pursuant to Sections 25150 and 25151.

(b) Except as otherwise provided in subdivisions (e), (f), and (g), recyclable material that is managed in accordance with Section 25143.9 and is or will be recycled by any of the following methods shall be excluded from classification as a waste:

- (1) Used or reused as an ingredient in an industrial process to make a product if the material is not being reclaimed.
- (2) Used or reused as a safe and effective substitute for commercial products if the material is not being reclaimed.
- (3) Returned to the original process from which the material was generated, without first being reclaimed, if the material is returned as a substitute for raw material feedstock, and the process uses raw materials as principal feedstocks.

(c) Except as otherwise provided in subdivision (e), any recyclable material may be recycled at a facility that is not authorized by the department pursuant to the applicable hazardous waste facilities permit requirements of Article 9 (commencing with Section 25200) if either of the following requirements is met:

- (1) The material is a petroleum refinery waste containing oil that is converted into petroleum coke at the same facility at which the waste was generated unless the resulting coke product would be identified as a hazardous waste under this chapter.
- (2) The material meets all of the following conditions:
 - (A) The material is recycled and used at the same facility at which the material was generated.
 - (B) The material is recycled within the applicable generator accumulation time limits specified in Section 25123.3 and the regulations adopted by the department pursuant to paragraph (1) of subdivision (b) of Section 25123.3.
 - (C) The material is managed in accordance with all applicable requirements for generators of hazardous wastes under this chapter and regulations adopted by the department.

(d) Except as otherwise provided in subdivisions (e), (f), (g), and (h), recyclable material that meets the definition of a non-RCRA hazardous waste in Section 25117.9, is managed in accordance with Section 25143.9, and meets or will meet any of the following requirements is excluded from classification as a waste:

- (1) The material can be shown to be recycled and used at the site where the material was generated.
- (2) The material qualifies as one or more of the following:
 - (A) The material is a product that has been processed from a hazardous waste, or has been handled, at a facility authorized by the department pursuant to the facility permit requirements of Article 9(commencing with Section 25200) to process or handle the material, if the product meets both of the following conditions:
 - (i) The product does not contain constituents, other than those for which the material is being recycled, that render the material hazardous under regulations adopted pursuant to Sections 25140 and 25141.
 - (ii) The product is used, or distributed or sold for use, in a manner for which the product is commonly used.
 - (B) The material is a petroleum refinery waste containing oil that is converted into petroleum coke at the same facility at which the waste was generated, unless the resulting coke product would be identified as a hazardous waste under this chapter.
 - (C) The material is oily waste, used oil, or spent non-halogenated solvent that is managed by the owner or operator of a refinery that is processing primarily crude oil and is not subject to permit requirements for the recycling of used oil, of a public utility, or of a corporate subsidiary, corporate parent, or subsidiary of the same corporate parent of the refinery or public utility, and meets all of the following requirements:
 - (i) The material is either burned in an industrial boiler, an industrial furnace, an incinerator, or a utility boiler that is in compliance with all applicable federal and state laws, or is recombined with normal process streams to produce a fuel or other refined petroleum product.
 - (ii) The material is managed at the site where it was generated; managed at another site owned or operated by the generator, a corporate subsidiary of the generator, a subsidiary of the same entity of which the generator is a subsidiary, or the corporate parent of the generator; or, if the material is generated in the course of oil or gas exploration or production, managed by an unrelated refinery receiving the waste through a common pipeline.
 - (iii) The material does not contain constituents, other than those for which the material is being recycled, that render the material hazardous under regulations adopted pursuant to Sections 25140 and 25141, unless the material is an oil-bearing material or recovered oil that is managed in accordance with subdivisions (a) and (c) of Section 25144 or unless the material is used oil removed from equipment, vehicles, or engines used primarily at the refinery where it is to be used to produce fuels or other refined petroleum products and the used oil is managed in accordance with Section 279.22 of Title 40 of the Code of Federal Regulations prior to insertion into the refining process.
 - (D) The material is a fuel that is transferred to, and processed into, a fuel or other refined petroleum product at a petroleum refinery, as defined in paragraph (4) of subdivision (a) of Section 25144, and meets one of the following requirements:
 - i) The fuel has been removed from a fuel tank and is contaminated with water or non-hazardous debris, of not more than 2 percent by weight, including, but not limited to, rust or sand.
 - (ii) The fuel has been unintentionally mixed with an unused petroleum product.
- (3) The material is transported between locations operated by the same person who generated the material, if the material is recycled at the last location operated by that person and all of the conditions of clauses (i) to (vi), inclusive, of subparagraph (A) of paragraph (4) are met. If requested by the department or by any official authorized to enforce this section pursuant to subdivision (a) of Section 25180, a person handling material subject to this paragraph shall, within 15 days from the date of receipt of the request, supply documentation to show that the requirements of this paragraph have been satisfied.

- (4) (A) The material is transferred between locations operated by the same person who generated the material, if the material is to be recycled at an authorized offsite hazardous waste facility and if all of the following conditions are met:

- (i) The material is transferred by employees of that person in vehicles under the control of that person or by a registered hazardous waste hauler under contract to that person.
 - (ii) The material is not handled at any interim location.
 - (iii) The material is not held at any publicly accessible interim location for more than four hours unless required by other provisions of law.
 - (iv) The material is managed in compliance with this chapter and the regulations adopted pursuant to this chapter prior to the initial transportation of the material and after the receipt of the material at the last location operated by that person. Upon receipt of the material at the last location operated by that person, the material shall be deemed to have been generated at that location.
 - (v) All of the following information is maintained in an operating log at the last location operated by that person and kept for at least three years after receipt of the material at that location:
 - (I) The name and address of each generator location contributing material to each shipment received.
 - (II) The quantity and type of material contributed by each generator to each shipment of material.
 - (III) The destination and intended disposition of all material shipped offsite or received.
 - (IV) The date of each shipment received or sent offsite.
 - (vi) If requested by the department, or by any law enforcement official, a person handling material subject to this paragraph shall, within 15 days from the date of receipt of the request, supply documentation to show that the requirements of this paragraph have been satisfied.
- (B) For purposes of paragraph (3) and subparagraph (A) of this paragraph, "person" also includes corporate subsidiary, corporate parent, or subsidiary of the same corporate parent.
- (C) Persons that are a corporate subsidiary, corporate parent, or subsidiary of the same corporate parent, and that manage recyclable materials under paragraph (3) or subparagraph (A) of this paragraph, are jointly and severally liable for any activities excluded from regulation pursuant to this section.
- (5) The material is used or reused as an ingredient in an industrial process to make a product if the material is not being treated before introduction to that process except by one or more of the following procedures, and if any discharges to air from the following procedures do not contain constituents that are hazardous wastes pursuant to the regulations of the department and are in compliance with applicable air pollution control laws: (A) Filtering.
- (B) Screening.
 - (C) Sorting.
 - (D) Sieving.
 - (E) Grinding.
 - (F) Physical or gravity separation without the addition of external heat or any chemicals.
 - (G) pH adjustment.
 - (H) Viscosity adjustment.
- (6) The material is used or reused as a safe and effective substitute for commercial products, if the material is not being treated except by one or more of the following procedures, and if any discharges to air from the following procedures do not contain constituents that are hazardous wastes pursuant to the regulations of the department and are in compliance with applicable air pollution control laws:
- (A) Filtering.
 - (B) Screening.
 - (C) Sorting.
 - (D) Sieving.
 - (E) Grinding.
 - (F) Physical or gravity separation without the addition of external heat or any chemicals.
 - (G) pH adjustment.
 - (H) Viscosity adjustment.
- (7) The material is a chlorofluorocarbon or hydrochlorofluorocarbon compound or a combination of chlorofluorocarbon or hydrochlorofluorocarbon compounds, is being reused or recycled, and is used in heat transfer equipment, including, but not limited to, mobile air-conditioning systems, mobile refrigeration, and commercial and industrial air-conditioning and refrigeration systems, used in fire extinguishing products, or contained within foam products.
- (e) Notwithstanding subdivisions (b), (c), and (d), all of the following recyclable materials are hazardous wastes and subject to full regulation under this chapter, even if the recycling involves use, reuse, or return to the original process as described in subdivision (b), and even if the recycling involves activities or materials described in subdivisions (c) and (d):
- (1) Materials that are a RCRA hazardous waste, as defined in Section 25120.2, used in a manner constituting disposal, or used to produce products that are applied to the land, including, but not limited to, materials used to produce a fertilizer, soil amendment, agricultural mineral, or an auxiliary soil and plant substance.
 - (2) Materials that are a non-RCRA hazardous waste, as defined in Section 25117.9, and used in a manner constituting disposal or used to produce products that are applied to the land as a fertilizer, soil amendment, agricultural mineral, or an auxiliary soil and plant substance. The department may adopt regulations to exclude materials from regulation pursuant to this paragraph.
 - (3) Materials burned for energy recovery, used to produce a fuel, or contained in fuels, except materials exempted under paragraph (1) of subdivision (c) or excluded under subparagraph (B), (C), or (D) of paragraph (2) of subdivision (d).
 - (4) Materials accumulated speculatively.
 - (5) Materials determined to be inherently waste-like pursuant to regulations adopted by the department.
 - (6) Used or spent etchants, stripping solutions, and plating solutions that are transported to an offsite facility operated by a person other than the generator and either of the following applies:
 - (A) The etchants or solutions are no longer fit for their originally purchased or manufactured purpose.
 - (B) If the etchants or solutions are reused, the generator and the user cannot document that they are used for their originally purchased or manufactured purpose without prior treatment.
 - (7) Used oil, as defined in subdivision (a) of Section 25250.1, unless one of the following applies:
 - (A) The used oil is excluded under subparagraph (B) or (C) of paragraph (2) of subdivision (d), paragraph (4) of subdivision (d), subdivision (e) of Section 25250.1, Section 25250.2, or Section 25250.3, and is managed in accordance with the applicable requirements of Part 279 (commencing with Section 279.1) of Title 40 of the Code of Federal Regulations.
 - (B) The used oil is used or reused on the site where it was generated or is excluded under paragraph (3) of subdivision (d), is managed in accordance with the applicable requirements of Part 279 (commencing with Section 279.1) of Title 40 of the Code of Federal Regulations, and is not any of the following:

- (i) Used in a manner constituting disposal or used to produce a product that is applied to land.
- (ii) Burned for energy recovery or used to produce a fuel unless the used oil is excluded under subparagraph (B) or (C) of paragraph (2) of subdivision (d).
- (iii) Accumulated speculatively.
- (iv) Determined to be inherently waste-like pursuant to regulations adopted by the department.

(f) (1) Any person who manages a recyclable material under a claim that the material qualifies for exclusion or exemption pursuant to this section shall provide, upon request, to the department, the Environmental Protection Agency, or any local agency or official authorized to bring an action as provided in Section 25180, all of the following information:

(A) The name, street and mailing address, and telephone number of the owner or operator of any facility that manages the material.

(B) Any other information related to the management by that person of the material requested by the department, the Environmental Protection Agency, or the authorized local agency or official.

(2) Any person claiming an exclusion or an exemption pursuant to this section shall maintain adequate records to demonstrate to the satisfaction of the requesting agency or official that there is a known market or disposition for the material, and that the requirements of any exemption or exclusion pursuant to this section are met.

(3) For purposes of determining that the conditions for exclusion from classification as a waste pursuant to this section are met, any person, facility, site, or vehicle engaged in the management of a material under a claim that the material is excluded from classification as a waste pursuant to this section shall be subject to Section 25185.

(g) For purposes of Chapter 6.8 (commencing with Section 25300), recyclable materials excluded from classification as a waste pursuant to this section are not excluded from the definition of hazardous substances in subdivision (g) of Section 25316.

(h) Used oil that fails to qualify for exclusion pursuant to subdivision (d) solely because the used oil is a RCRA hazardous waste may be managed pursuant to subdivision (d) if the used oil is also managed in accordance with the applicable requirements of Part 279 (commencing with Section 279.1) of Title 40 of the Code of Federal Regulations.