

FIRE INVESTIGATION REPORT REQUEST



San Bernardino County Fire Department
Community Safety Division
620 South 'E' Street, San Bernardino CA 92415-0153
(909) 386-8400 Phone • (909) 386-8460 Fax

REQUESTOR INFORMATION

DATE OF REQUEST	REPORT TO BE: PICKED UP <input type="checkbox"/> MAILED <input type="checkbox"/> FAXED <input type="checkbox"/> EMAILED <input type="checkbox"/>			
NAME	TITLE (If individual, leave blank)	COMPANY or AGENCY (If individual, leave blank)		
MAILING ADDRESS	CITY/COMMUNITY	STATE	ZIP CODE	
PHONE	FAX	EMAIL ADDRESS		

INCIDENT INFORMATION

(Please include as much information as possible)

INCIDENT NUMBER	TYPE OF FIRE (Structure, vehicle, vegetation, etc.)	DATE OF FIRE	INVESTIGATOR	
BDC				
LOCATION OF FIRE	CITY/COMMUNITY	STATE	ZIP CODE	
		CA		

**Please remit a fee of \$36.00 for each Fire Investigation Report requested.
(Reports will not be released until fee is paid)**

Please use checks or money orders ONLY, made payable to "SBCFD".

Government agencies shall remit an appropriate fee based upon current Memorandums of Understanding.

Fire Investigation Reports (FIRs) will become available after a minimum of two weeks following the closure of an investigation. FIRs cannot be released until a case has been closed.

In the event that a case has been closed but has been referred for prosecution or other formal enforcement action, FIRs cannot be released unless the case has been fully adjudicated, including appeals. EXCEPTION: An FIR shall be released upon proper service of a Subpoena Duces Tecum or other bonafide court order.

The FIR will include the written document (hard copy of the report) with any associated photographs in a CD-ROM format. Please note that ALL confidential information will be redacted or otherwise removed prior to issuance of an FIR.

OFFICE USE ONLY

DATE OF RECEIPT	RECEIVED BY	DATE OF ISSUANCE	ISSUED BY	
CHECK/CREDIT CARD NUMBER	RECIPT NUMBER	INVOICE #	DATE INVOICE MAILED	DATE INVOICE PAID