



County of San Bernardino  
Office of the District Attorney  
MICHAEL A. RAMOS, District Attorney

## L.E.T. REFERRAL

This referral is to seek assistance in gaining compliance with California's Compulsory Education laws for a minor between 6 and 18 years of age. The absences **must be unexcused/truant** and there must be at least 5 unexcused absences within the last 90 school days in order to qualify for assistance from the District Attorney's Office. Send completed form, most recent attendance (for at least 90 school days preceding the referral) and any other pertinent information to:

**San Bernardino County District Attorney's Truancy Unit**  
**FAX:(760) 552-6950**

Please type or print clearly

Date: \_\_\_\_\_

Minor's Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Grade: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home phone: \_\_\_\_\_

\*Mother's name: \_\_\_\_\_

**Additional information regarding mother that may be of assistance** (i.e. work phone, on probation; CAL-WORKS; moved to): \_\_\_\_\_

\*Father's name: \_\_\_\_\_

**Additional information regarding father that may be of assistance** (i.e. work phone, on probation; CAL-WORKS; moved to): \_\_\_\_\_

**If minor lives with someone other than parent, please note that person's full name, address, phone and relationship to minor:** \_\_\_\_\_

**Specific information relevant to this family situation** (i.e.: head lice, terminally ill parent, homeless, etc.): \_\_\_\_\_

Please forward all information from the minor's emergency card and the emergency card of any sibling or other student who you believe is co-habiting with the family.

Referring School & District: \_\_\_\_\_

List any and all previous schools & school districts, which the minor attended:

Referring individual, title & contact #: \_\_\_\_\_

If you believe that the minor's safety is at risk please report that situation immediately to the police. This referral cannot and will not replace swift police intervention. All the information contained herein is **CONFIDENTIAL**—should you receive this FAXED information in error please notify the San Bernardino County District Attorney's Office at (760) 552-6935.

Direct inquiries to **Brie Durose, Deputy District Attorney**