

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
August 23, 2012**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Chairman, Jim Bagley. Meeting location: Twentynine Palms Airport, 78569 29 Palms Highway, Twentynine Palms, CA 92277.

Commission Members Present:

Jim Bagley, Chair
Larry Asmus, Vice - Chair
Ray M. Marquez
Bob Cable
Roy C. Cox

Commission Members Absent:

William Smith

Staff Present:

James E. Jenkins, Director of Airports
Terry L. Stover, Assistant Director of Airports
Denay Plasch, Secretary I

Department of Airports
Department of Airports
Department of Airports

Visitors Present:

Joe Matoush
Barbara Marquez
Steve Flock
Billy Bouldin

Twentynine Palms Airport Tenant
Guest
Guest
Guest

Pledge of Allegiance:

Led by Chair Bagley.

Report on Posting of Agenda:

Mr. James E. Jenkins, Director of Airports, stated the agenda was posted in accordance with requirements.

Awards, Guest Introductions and Announcements:

Mr. Jenkins announced that Chino Airport employee Greg Latner recently had his 10 year anniversary as an employee with the Department of Airports.

Action Item - Approval of Commission Meeting Minutes – June 28, 2012:

Vice Chair Asmus moved (seconded by Commissioner Marquez) to approve the Commission Minutes of June 28, 2012. Motion carried.

Commissioners Reports/Comments:

Commissioner Cox briefed on a meeting that occurred between members of the Task Force for the Rialto Airport. Commissioner Cox stated that the Redevelopment Agency is being disposed of and ownership of the Airport is reverting back to the City of Rialto. Commissioner Cox added that meetings for the Rialto Airport are planned every few months and he will report back to the Commission with further information once available.

Commissioner Marquez asked Mr. Jenkins if he is able to provide the current status of the Ontario Airport. Mr. Jenkins responded that the Department of Airports is not involved with the Ontario Airport ownership question.

Commissioner Asmus reported that while walking around the Twentynine Palms Airport (TNP)

he noticed the fuel shut off valve actuator was missing. Mr. Jenkins responded that correction will be made.

Chair Bagley welcomed everyone to TNP and stated that he believes it is important for the Commissioners to get out to the different facilities.

Public Comments:

Joe Matoush introduced himself and welcomed everyone to Twentynine Palms. Mr. Matoush referred to a notebook of transient pilot comments in the TNP terminal, stating that the comments are nearly 100% positive.

Mr. Matoush discussed the lack of development at TNP. Mr. Jenkins explained in detail the fire suppression and water issue that has made development at TNP difficult, as well as possible alternatives. Mr. Jenkins stated he recognizes that there are tenants at TNP that have assets that need to be protected and the Department of Airports (DofA) is looking at options to bring the water to TNP. Commissioner Marquez inquired about future projects in the City of Twentynine Palms in the area of TNP. Mr. Jenkins responded that the DofA has petitioned on at least three occasions to have water and infrastructure brought out towards TNP.

Mr. Jenkins noted priorities the DofA is trying to abate itself from. Mr. Jenkins briefed on the Barstow-Daggett Airport (DAG), relaying that one party remains in the housing unit and once they have vacated the DAG water system will be converted to a non-potable fire suppression system, which decreases costs by \$500 per day. Mr. Jenkins stated the funds that are no longer being expended at DAG for the water system can be reprogrammed for other uses.

Commissioner Bagley introduced Steve Flock, a tenant of TNP and the former Mayor of Twentynine Palms.

Information Item: Christian Evangelistic Association

Mr. Jenkins stated the County Planning Commission was originally scheduled to hear an item on August 23, 2012 regarding the Christian Evangelistic Association constructing a church facility near TNP. Mr. Jenkins stated the proposed project has a direct impact on the operations of the DofA. Mr. Jenkins explained that the initial study between the County and applicant contained erroneous information, including the distance of the proposed church location to TNP. Mr. Jenkins referred to a matrix depicting a comprehensive land use map that demonstrates the proposed project, which is in the TNP crash zone. Mr. Jenkins stated that the construction of a church in this crash zone area falls into the "prohibit category".

Commissioner Cable gave examples of his experience with similar development requests and cautioned to "stop it before the madness starts". Commissioner Cable added he fully recommends this item be denied by the Planning Commission. Chair Bagley expressed mixed feelings, recognizing the potential impact on TNP and also saying it's hard to say no to development in the current economy. Vice Chair Asmus stated he believes there would have to be a better site somewhere in the Twentynine Palms area for this development. Mr. Matoush responded that the land was donated to the Christian Evangelistic Association. Commissioner Cable and Vice Chair Asmus volunteered to attend the County Planning Commission rescheduled for September 6, 2012.

Information Item: Sunset Review

Mr. Jenkins stated that every two years County departments are asked to make a recommendation back to the CAO's office regarding the viability of the various Commissions and Boards that are part of the Board of Supervisor's oversight. Mr. Jenkins stated that his recommendation was that the Airport Commission continues to function and is a valuable asset. Mr. Jenkins referred to the document under tab two of the packet that was sent to the Clerk of

the Board and the recommendation that was made to the Board of Supervisors regarding the Airport Commission. Chair Bagley stated that "everything is on the chopping block in the County". Commissioner Cable asked if there has been a cost analysis on what the Commission costs. Mr. Jenkins responded \$4,000 annually. Mr. Jenkins added the Commission's expertise is important and the costs are not taken from the County general fund and compensation is made with DofA operational revenues. Mr. Jenkins added that a memo has been sent to the Clerk of the Board's office and also the Planning Commission that the DofA will pay the stipend for Airport Commissioners when they serve on the Planning Commission.

Information Item: Electronic Sign – Apple Valley Airport

Terry Stover referred to tab 3 of the packet. Mr. Stover stated there are three different ads for the Apple Valley Airport (APV) currently being advertised on an electronic billboard. Mr. Stover added that there have been calls to the APV office and increased business at the Airport Café and Flight Schools since the ads have been published. Mr. Stover stated a fourth ad will be forthcoming. Ads are displayed for 5 seconds, twice a minute.

Monthly Updates:

Board of Supervisors Activity

Mr. Jenkins referred to tab 4 of the packet. Mr. Jenkins stated the item that went before the Board of Supervisors for approval of the plans and specifications in order to put the APV fuel facility on the street for competitive bid was approved by the Board on July 24, 2012.

Mr. Jenkins stated there is a current Solicitation of Proposal (SOP) for the storage facility and operation and maintenance of the fuel facility at TNP. Mr. Jenkins stated at least one or two participants are expected. Mr. Stover stated that the SOP was advertised in three newspapers local to TNP for additional circulation. Mr. Jenkins suggested to Mr. Matoush to participate, adding that the proposer can propose whatever they think is reasonable. Mr. Flock added that he has encouraged Perry Eaton to participate.

Monthly Reports:

Mr. Stover referred to his monthly report under tab five of the packet. Mr. Stover stated that the Phase II Lighting Project at DAG is going well and no significant setbacks or problems are noted.

Mr. Stover stated that he has met with Joe Sheble regarding possible expansion of Mr. Sheble's operations at the Needles Airport (EED). Mr. Stover added that Mr. Glenn Sims, the owner of a flight and mechanic school and operator of the fuel at EED for 30 years is retiring and no longer interested in staying at EED.

Mr. Stover stated that the ground breaking for the APV fuel facility is scheduled to begin around mid-October.

Finance:

Mr. Jenkins stated that the DofA fiscal division is now manned by Rikki Vahovick who has returned from maternity leave. Mr. Jenkins described Ms. Vahovick's current tasks.

Mr. Jenkins stated that the two unresolved major leasehold delinquencies at CNO by Encore will be going to collections. Mr. Jenkins said that Century Aircraft Painting has been resolved and they will be getting a new lease agreement. Mr. Jenkins described the Century Aircraft Painting facility and the restructured payment. Mr. Jenkins stated that the Inland Valley Aviation loan has also been restructured. Mr. Jenkins described their loan terms. Mr. Jenkins noted that there are no major delinquencies at APV. Mr. Jenkins added that the DofA knew going into the budget cycle that these accounts were delinquent accounts so they were not budgeted in anticipation of any revenues. Mr. Jenkins said that any revenue from these accounts is windfall.

Commissioner Marquez asked if in the case of a windfall, do the funds go into a reserve fund for the DofA or back to the general fund. Mr. Jenkins responded that extra revenue will stay in the DofA account. Chair Bagley stated that he was sorry to hear about Encore.

Vice Chair Asmus thanked Mr. Jenkins for the graph of CNO and stated that it appears that operations peaked in 2010 and have dropped since then. Mr. Jenkins stated that historically the CNO operations go up and down. Mr. Jenkins stated that the current stabilization in numbers is being attributed to helicopter training by Mr. Rod Anderson. Mr. Jenkins added as a side note that Mr. Rod Anderson is considering basing his operations at CNO.

Mr. Flock suggested the DofA approach the Marine Corps Base or County Fire to establish a partnership with TNP and share operations. Mr. Jenkins responded that he is meeting with the Director of Special Districts on August 29th to discuss oversight of TNP on a daily basis. Mr. Jenkins said it is probably cheaper if DofA pays for one of Special District employee's costs to come out daily to TNP rather than staff commuting from APV, DAG or CNO. Mr. Jenkins added this is a backup plan if these needs are not met through the current SOP process.

Mr. Jenkins stated that talks with the Marine Core Base have been done through the County's Legislative Services Branch. Additionally, Mr. Jenkins said talks were held with the current Garrison Commander responsible for overseeing the base at DAG. Mr. Jenkins added that the Garrison Commander has stated he does not see the benefit in having the hangar facility at DAG. Mr. Jenkins stated that the DofA has sent letters and tried to reach out in a couple of different ways to try and determine if this is the opinion of one Garrison Commander, or the opinion of the United States Army. Mr. Jenkins added that if the Army does walk away from the facility it reverts back to the DofA. Mr. Jenkins stated he believes the facility is marketable.

Mr. Jenkins stated that reach out efforts have been made by the DofA to the elected community at the Federal level that TNP is the facility where the V.I.P.'s come in for the Marine Base and perhaps if hangars were constructed more business and longer stays could be accomplished. Mr. Jenkins stated that reach out efforts have not been made to County Fire due to Fire Suppressions issues.

Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, September 27, 2012 at 10:00 a.m. at the Apple Valley Airport, 21600 Corwin Road, Apple Valley, CA 92307.

Adjournment: Chair Bagley adjourned the meeting at 11:21 a.m.

Respectfully submitted,

Jim Bagley, Chairman
Airports Commission

James E. Jenkins, Director of Airports
Department of Airports

Denay Plasch, Secretary I
Department of Airports