

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
August 22, 2013**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Chairman, Larry Asmus. Meeting location: Department of Airports: 777 E. Rialto Avenue, San Bernardino, CA 92415.

Commission Members Present:

Larry Asmus, Chair
Ray Marquez, Vice Chair
William Smith
Roy C. Cox
Mark Taylor
Jim Bagley
Bob Cable

Commission Members Absent:**Staff Present:**

James E. Jenkins, Director of Airports
Terry L. Stover, Assistant Director of Airports
Denay Plasch, Secretary I
Sharon Leon
Rikki Vahovick, Staff Analyst

Department of Airports
Department of Airports
Department of Airports
Real Estate Services
Department of Airports

Visitors Present:

Thomas Bressan
Doug Crowther

Threshold
Threshold

Pledge of Allegiance:

Led by Commissioner Cable.

Report on Posting of Agenda:

Chair Asmus stated that the agenda has been posted.

Awards, Guest Introductions and Announcements:

Director of Airports, James Jenkins presented a plaque to Sharon Leon from Real Estate Services to acknowledge her retirement.

Doug Crowther and Thomas Bressan from Threshold Aviation at the Chino Airport (CNO) introduced themselves.

Action Item - Approval of Commission Meeting Minutes – June 27, 2013:

Chair Asmus requested a correction. Correction made. Commissioner Bagley moved (seconded by Commissioner Marquez) to approve the amended Commission Minutes of June 27, 2013. All voted in favor.

Commissioners Reports/Comments:

Commissioner Cable commented that the Big Bear Air Show was scheduled for August 24, 2013.

Chair Asmus requested additional information be provided later in the meeting on an aircraft accident that occurred at CNO.

Commissioner Marquez stated that he attended a Chamber function at CNO and was provided

a tour of Threshold Aviation. Commissioner Marquez added that they have a good operation.

Commissioner Taylor commented that he is waiting for the fuel facility to be completed at the Apple Valley Airport (APV).

Public Comments:

Mr. Jenkins requested that Threshold provide a presentation later in the meeting for informational purposes.

Information Item: Desert Airports Updates

APV: Apple Valley Airport Fuel Facility

Assistant Director of Airports, Terry Stover stated that the APV fuel facility is close to completion, with an anticipated operation date of September 1, 2013. Mr. Stover stated that a dedication ceremony is planned for the completed fuel facility at the next Airport Commission Meeting on September 26, 2013.

Mr. Stover stated that interviews are being conducted for a possible café operator at APV. Mr. Jenkins stated that unless someone has a phenomenal marketing plan and the ability to finance the café the location will continue to be a self-serve coffee and pastry stop.

Mr. Stover referred to a copy of the Apple Valley Air Show flyer located under tab one of the packets. Mr. Stover gave a brief overview of Air Show marketing efforts. Mr. Stover added that an Air Show Promoter may be sought for the 2014 Apple Valley Air Show.

DAG: Ft. Irwin UAV Program:

Mr. Stover stated that Mr. Jenkins and he have met three or four times with the Army from Fort Irwin, including the Garrison Commander and the Commanding General regarding the Army's possible interest in utilizing the Barstow-Daggett Airport (DAG) for an Unmanned Aerial Vehicle (UAV) Program. Mr. Stover described the program that is scheduled for 2014. Mr. Jenkins stated that the Department of Airports is waiting to hear back regarding the Army's determination and described the Army's "nonstarter" issues, with airspace being the critical element. Discussion ensued.

EED/TNP: Site visit

Mr. Stover referred to photos under tab two of the packets that show aircraft relocated to the Needles Airport (EED) by Sheble Aviation. Mr. Stover briefed on a recent site visit to EED. Discussion ensued regarding interest from Sheble Aviation and the County Sheriff Department to lease the house located at EED.

Mr. Stover briefed on a recent site visit to the Twentynine Palms Airport (TNP). Discussion ensued.

Desert Airports: TSA General Aviation Outreach Program:

Mr. Stover briefed on a visit to APV by a Transportation Security Administration (TSA) representative. Discussion ensued.

Director's Reports:

Capital Improvement Program:

Mr. Jenkins gave a comprehensive briefing on the history of the CNO plume issue. He described financial impacts on the Department of Airports (DofA) due to the plume and his efforts for recompense of monies expended.

Mr. Jenkins described a projected proposal by the DofA to treat the plume issue at CNO. Chair

Asmus inquired if there was any chance to get Federal assistance or relief. Mr. Jenkins responded that the protocols are being following to be eligible for that type of reimbursement but it would be on the subrogation side. Discussion ensued.

Mr. Jenkins stated the project that the DofA has County Airport dollars for and is anticipating moving forward with is the CNO Storm Water Crossing. Mr. Jenkins briefed on the project.

Board of Supervisors Activity:

Steve Mintle, Real Estate Services provided a briefing on the status of a ground lease for Eagles Nest at CNO.

Real Estate

Mr. Mintle provided a briefing on Inland Valley Aviation.

Mr. Jenkins stated that the County does not have a formalized process for managing eviction. Mr. Jenkins gave an example using Encore at CNO.

Mr. Jenkins briefed on the status of Threshold at CNO and their efforts to salvage their lease. Mr. Jenkins introduced Doug Crowther from Threshold. Mr. Crowther provided a presentation about the overview economic prospective as related to Threshold's current and future business plan and desire to remain at CNO. Mr. Crowther introduced Tom Bressan who outlined the financial challenges they have faced, during the economic down-turn, to include the cancellation of their NASA program, which resulted due to sequestration. Mr. Bressan discussed the changes that have been made in order to bring Threshold back into a viable operation and the results they have achieved. Mr. Jenkins described the current legal filings that have been made, his conversations with the CAO's office and what steps may be anticipated regarding negotiations for Threshold to remain at Chino Airport. Any lease restructuring must be approved by the Board of Supervisors.

Finance

Mr. Jenkins referred to the financial report provided in the packet. DOA is currently at budget target. Mr. Jenkins stated that we are concerned about revenues and explained that pay or quit notices will be issued on day 15 of non-payment and have reduced our annual discount.

Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, September 26, 2013 at 10:00 a.m. at the Apple Valley Airport, 21600 Corwin Road, Apple Valley, CA 92307.

Adjournment: Meeting adjourned by Chair Asmus at 12:16 p.m.

Respectfully submitted,

Larry Asmus, Chairman
Airports Commission

James E. Jenkins, Director
Department of Airports

Denay Plasch/Gailyn Watson, Secretary I
Department of Airports