

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
OCTOBER 27, 2016.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Commissioner William Smith. Meeting location: Chino Airport "Planes of Fame": 7000 Merrill Ave Chino, Ca 91710

Commission Members Present:

William Smith
Ray Marquez
Roy Cox
Larry Asmus
Mark Taylor

Commission Members Absent:

Bob Cable
Jim Bagley

Staff Present:

Terry Stover, Assistant Director
Cyle Woodruff, Operations Manager
Thomas Toepfer, Real Estate Services
Nicole Leyden, Secretary

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Visitors Present:

Carl Scholl
Steve Lambert
Sid Robinson
Jeff Aryan
Tom Bressan
Doug Crowther
Celso Palafox
Bob Velker
Randy Jepson
Jerry Wilkins
Joe Alarcon

Aero Trader
The 20/20 Network
The 20/20 Network
Chino Tenant
Threshold Aviation
Threshold Aviation
Chino Development League
Chino Development League
Chino Development League
Planes of Fame
Encore Jet Center

Pledge of Allegiance

Led by Commissioner Smith.

Report on Posting of Agenda:

Mr. Stover stated that the agenda had been posted.

Awards, Guest Introductions and Announcements:

Guests introduced themselves.

Action Item - Approval of Commission Meeting Minutes

A motion was carried by Commissioner Cox, seconded by Commissioner Marquez and passed to approve the commission meeting minutes from September 22, 2016.

Commissioner Reports/Comments

No comments were made.

Public Comments

Mr. Bressan commented that Threshold Aviation is on the south side of the airport and that they sublease to Mooney. He said that he was informed that the new subtenant Mooney is trying to get approved will be So Cal MRO which will be bringing in large aircraft. They have concerns since there is no ramp space on the south side so if a large aircraft is parked outside their hangar it will block Threshold's operations. He stated that Threshold has sent letters to the county and to Mooney objecting to the lease and if this lease moves forward they will continue to object and file complaints.

Mr. Scholl also asked about what maintenance is allowed to be done on an aircraft on the ramp. He pointed out that maintenance is being done on the 727 behind Threshold's hangar and would like that to be looked into.

Information Item: Mooney Update

Mr. Stover informed us that Mooney is trying to get a sublease approved through the county for Commercial hangars 1 and 2. There's a bit of a hang-up with the tenant that they want to do the sublease with, but the county is working through this.

Mr. Woodruff shared that the sublease mentioned does not include ramp space and that the ramp is an ingress/egress area only.

Information Item: Apple Valley Airshow

Mr. Stover stated that the airshow was a success and probably the best one we've had yet. Attendance was a little over 14,000. Everything went very smoothly including the program and logistics. The FAA were on site and there were no issues at all. Everything on the maintenance side went smoothly with improvements made from the previous year. We have had a debrief meeting and we always consider all comments for future airshows.

Director's Reports**Capital Improvement Program**

Mr. Stover said that we have a few things in the works.

Mr. Woodruff briefed us that we received a 3.9 million dollar grant from the FAA for the tiedown ramp area and other area improvements. This includes the northwest ramp, the tiedown area as well as the taxi lanes in between the B200 hangars. It will also include some taxiway hotspot areas and painting the ramp area in front of the tower, specifically the Delta and Alpha taxiway intersection to better define where that ramp area is. We are in the pre-bid phase and hope to get this project started by spring next year.

Mr. Stover shared that we also are receiving a grant from Cal Trans to do a rehab on Baker Airport. They had a half a million dollars which they didn't have any other projects to put it towards. This will go before the Board of Supervisors in December to get approval to accept the grant. We do not get any Federal funding for Baker.

Board of Supervisors Activity

Nothing to report.

Real Estate

Mr. Stover briefed us on the Real Estate report. It is mostly the routine, everyday business. Leases which we are renewing or moving forward with.

Financial Report

No finance report available.

Monthly Report

Mr. Stover briefed us on his monthly report. He stated that a couple years ago a taxiway job was completed at Barstow-Daggett Airport along with the relighting of the airport including PAPI's installed on runway 8/26 and runway 22. The cost to get the PAPI's flight checked was not included in the grant, so it was not done at that time. We recently had the funds for it, so the PAPI's are now commissioned. In turn the VASI's are being de-commissioned.

Mr. Stover shared that at the Twentynine Palms Airport we've replaced a lot of security lighting, bulbs or ballasts as necessary, repaired the rotating beacon, and the fabric was just put on the tetrahedron, which has had a lot of technical repairs. We are working towards upgrading the lighting on it also. A fuel facility annual regulatory vapor testing is going to take place tomorrow.

Commissioner Asmus asked for an update on the clean-up of Needles Airport.

Mr. Stover said that we have engaged our Risk Management Department on that. We moved forward and acquired some bids on the some of the immediate items. One of these was a hangar which had the sheet metal blown off along with some of the plywood sheeting. We are scheduling a contractor to have the sheeting repaired and replaced and the debris on the ground picked up.

The pilot's lounge building was estimated more money to repair than it's worth, so we are looking at having it torn down. At the end of the building is the veeder-root which has some of the components for the fuel facility. We will have to structure a building for that and then eventually rebuild the pilot's lounge. We will also be repairing some of the smaller buildings. We have put portable restrooms at the airport with hand sanitizer.

Mr. Woodruff briefed us on his monthly report. On October 19th he had the annual FAA Runway Safety Action Team meeting. He met with the air traffic control tower and multiple FAA representatives. Multiple stakeholders and flight schools were invited to the meeting also. They had a representative from MI Air and a decent turn-out. This meeting is to discuss surface safety at the airport, any issues that the pilots or the tower are observing, and to review past items that have been brought up. Signage, striping, lighting in the movement area in regards to surface safety are discussed.

Chino has 3 hot spots with discussion of adding a 4th one between runways 8/26, left and right at Kilo and Delta. There is some confusion there with pilots on which taxiway they are turning onto. There are some issues there that the tower has concerns about. We will also be re-striping all the taxiways and taxi lanes outside of the movement area including lead lines and center lines.

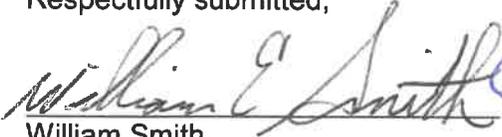
Deviations numbers are down this year, both pilot and operational, and vehicle/pedestrian deviations. Mr. Woodruff believes this is due to extra safety measures that the airport staff has been performing. Such things as checking gates, make sure they are functioning properly, and adding new cypher locks to pedestrian gates.

Date, Time and Place of Next Meeting

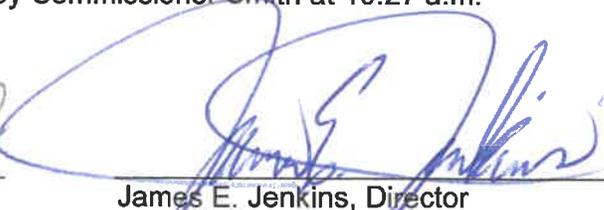
The next meeting will be held on Thursday, December 1, 2016 at 10:00 a.m. at Cable Airport, 1749 W. 13th Street, Upland, Ca 91786

Adjournment: Meeting adjourned by Commissioner Smith at 10:27 a.m.

Respectfully submitted,



William Smith
Airports Commission



James E. Jenkins, Director
Department of Airports



Nicole Leyden, Secretary I
Department of Airports