

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
JANUARY 28, 2016.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Commissioner Bob Cable. Meeting location: Dept. of Airports: 777 E. Rialto Ave San Bernardino, Ca 92415

Commission Members Present:

Jim Bagley
Bob Cable
William Smith
Larry Asmus
Ray Marquez

Commission Members Absent:

Mark Taylor
Roy Cox

Staff Present:

Terry Stover, Asst. Director of Airports
Cyle Woodruff, Airport Operations Manager
Rikki Vahovick, Staff Analyst
Gailyn Watson, Secretary I
Steve Mintle & Tom Toepfer
Carrie Hyke

Department of Airports
Department of Airports
Department of Airports
Department of Airports
Real Estate Services
Special Districts

Visitors Present:

Chuck McCormick
Bill Landers
Pete Nichols
Doug Crowther
Karl Yi Zhao
Yuan Yang Gao

Mead & Hunt
Alliance Int'l Aviation
Threshold Aviation
Threshold Aviation
Former Representative of Wichita Aviation
Director of General Aviation Research
Center for China

Pledge of Allegiance:

Led by Commissioner Marquez.

Report on Posting of Agenda:

Mr. Stover stated that the agenda had been posted.

Awards, Guest Introductions and Announcements:

Guests introduced themselves.

Action Item - Approval of Commission Meeting Minutes

A motion was carried by Commissioner Marquez, seconded by Commissioner Smith and passed to approve the commission meeting minutes from October 22, 2015.

Action Item – Nominations and Election of Airports Commission Chairman for 2016

A motion was carried by Commissioner Smith, seconded by Commissioner Asmus to nominate Commissioner Bob Cable for Chairman.

All commissioners voted in favor of Commissioner Bob Cable to hold the position of Chairman.

Action Item – Nominations and Election of Airports Commission Vice Chairman for 2016

A motion was carried by Commissioner Bagley, seconded by Commissioner Marquez to nominate Bill Smith for Vice Chairman.

All commissioners voted in favor of Commissioner Bill Smith to hold the position of Vice Chairman.

Action Item – Approval of 2016 Airports Commission Meeting Calendar

A motion was carried by Commissioner Bagley, seconded by Commissioner Asmus to approve the commission meeting schedule for 2016.

All commissioners voted in favor of the meeting schedule for 2016.

Commissioner Reports/Comments

Commissioner Smith shared that he had gone to the Cable Air Show and despite attendance being down from previous years it was very good.

Commissioner Asmus is searching for someone from San Bernardino International Airport to speak at his Rotary Club. He mentioned he would like to have the same person speak at the commission meeting in the near future.

Mr. Stover responded by saying that he has some contacts there that he can share the names of.

Public Comments

Bill Landers expressed that he would like to press forth the notion of repaving Chino Airport and asked when it would be done. Over the years he has had propeller damage due to small objects that have kicked up from the pavement. He currently has some very expensive damage.

Mr. Stover responded by saying that Carrie Hyke will be updating us on Capital Improvement Projects during the meeting which includes this topic.

Information Item: Mooney Status Update

Steve Mintle briefed us on how he and Mooney had a meeting with Mr Jenkins before the holidays and Mooney requested to be relieved of their obligations for Commercial Hangar 1 and 2 as they will be moving their operations to Texas. Mr. Mintle prepared a lease termination proposal. We expect to hear back from Mooney in about a week.

Mr. Woodruff shared that we are setting up a walk-through date the following week for Commercial Hangar 2 and will go through a check list to verify all repairs have been completed.

Information Item: Financial Support from CAO Planning Services

Mr. Stover explained that the County Executive Officer, Greg Deveraux, set aside \$250,000 for a plan to help with Chino Airport development, particularly with marketing. This would be a loan if used by Department of Airports, but because we have adequate money on hand we most likely won't use this money. Mr. Stover believes that this money will still be available if we decide to ask for it at a later date.

Information Item: Threshold Aviation Holiday Event Presentation

Mr. Nichols gave a presentation and showed a video. They interface with some local churches and community groups and help feed and give gifts to low-income and homeless families each Christmas. Each year the event has grown bigger. They fed 2,000 to 2,500 people this year, each child was given 2-3 gifts and 200-300 bicycles were given away. The local community also gets involved. San Bernardino, Corona & Riverside all donate food. Chino Police help manage the event, as well as the Chino Fire Department.

It was requested of Mr. Nichols that tenants and businesses at Chino Airport be informed of the event so they may help in the future.

Information Item: Active Shooter Incident, 12/2/15 & County Family Gathering – “Remember, Honor, Support”, 1/4/16

Mr. Stover provided information on the terrorist shooting in the county building on December 2, 2015. There were 14 people killed and 20 plus were injured. All county buildings were on “lock-down” as this occurred. Law enforcement tracked down the 2 suspects and after a shoot-out killed both of them. From this lessons were learned across all county departments; communication was one. Department of Airports has Smart Phones for some staff and we have 800 megahertz radio system for all staff. The county has been proactive since the incident with active-shooter seminars for employees.

On January 4, 2016 the county had a “County Family Gathering” at the Citizens Bank Arena in which they had a presentation with key speakers. The county is moving forward in healing from this. To show support county offices were given a picture which was put on the wall next to the pictures of the County Supervisors in a frame saying “SB Strong”.

Information Item: Mike Mangold Aircraft Incident, 12/6/15 & Celebration of Life, 1/3/16

Mr. Stover shared that a few days after the terrorist incident, on December 6th, Mike Mangold had an aircraft accident at Apple Valley Airport causing his death. Mike Mangold was a tenant of Apple Valley Airport, champion of the Red Bull Aerobatics Competition, airline pilot, and Air Force Top Gun graduate. He also performed in the Apple Valley Airshow regularly and will be sorely missed. His wife, Julie, Mangold, put on a Celebration of Life event at the airport on January 3, 2016 which had a high attendance.

Information Item: Power Failure at Chino Airport Commercial Hangar Complex, 12/21/15

Cyle Woodruff explained that on December 21, 2015 at 1:15 pm Chino Airport had a massive power failure at the Commercial Hangar Complex. The primary electrical distribution equipment, a 12,000 KV system failed with a part called a potential transformer which is owned by Edison. The door to the electronic vault was blown open and a ball of flame went up about 30-40 feet in the air. Emergency services were called immediately. The fire department arrived and determined that there was no risk to anyone, but they stayed until Edison personnel could arrive. The Department of Airports' consultant, Hampton-Tedder, was called to assess the damage of the equipment. Edison personnel arrived and bypassed the unit and restored power to the facility at about 9pm that evening. Power was out for 8 hours and affected Threshold and Mooney facilities. The failed equipment is owned by Edison so it is their responsibility to repair or replace it. We will be seeking reimbursement for the cost of Hampton-Tedder to come out and assess the situation. Edison has not replaced the equipment yet, however there will be a scheduled power outage when they put the new equipment back on-line.

If this were to happen to the tower there is emergency power that would kick-in.

Director's Reports

Capital Improvement Program

Carrie Hyke stated that we have 7 FAA grant projects in process. At Apple Valley we have the runway 18/36 rehab which will cost ten million. It is undecided what year we will complete that. The pavement management system update for Chino Airport which identifies all pavements visually for evaluation, is almost completed. From these results we will plan pavement projects. There is a grant for Chino Airport for the northwest apron plan which will be split into 2 phases, and we will bid out the construction project. In the summer we will do the B series, hangar taxi lanes, and the 3 hot spots on the airport. The second phase will hopefully be done in the summer of 2017 which will be the northwest apron, parking lot and a couple other areas. At Needles Airport we have 2 grants. One is the ALP update, which is running a little behind,

and an overall drainage study.

At Twentynine Palms we also have an ALP update which is further along. We are just starting on the drainage study there.

Rikki Vahovick shared that we don't have any savings set aside for capital improvements projects due to paying the bond, but after we finish paying the bond, after the first of the year, the funds from the commercial hangars can go towards that.

Commissioner Marquez requested that after the bond is paid we add that topic to the agenda for discussion.

Board of Supervisors Activity

Mr. Stover stated that there was only one item that went to the Board which was asking for approval of submittal for 2 State Matching Grants for the FAA Airport Improvement Program, which he believed was approved.

Real Estate

Steve Mintle briefed us on recent property leasing activity. He said that Aircraftsman was originally a subtenant of a tenant who we evicted. They were the proposer who was selected. We've tried for 4 months to get a lease from them. Two months ago we were informed that they have no insurance policy, so we are in the process of accepting the 2nd proposal which is from Chino Aviation, Inc.

Plans of improvement have been approved for Yancey Enterprises yet they still have not relocated from Rialto. They are having difficulties obtaining the funding that they had negotiated with the City of Rialto for relocating to Chino Airport.

A final agreement was executed to Verizon and the lease is going to the Board March 1st.

Financial Report

Mr. Stover said that we are at 55 percent of the year with expenditures at 44 percent, revenues at 55 percent and services and supplies at 48 percent. We are right where we need to be and even a bit low on expenditures.

Rikki Vahovick provided additional information on the budget. She said that we are not going to see about half of the revenue that we expected from commercial hangars at Chino Airport. Due to that and the \$500,000 bond payment we will have an increase of transfer in from our reserves by \$300,000. This will drop our reserves to about \$600,000. We are also unable to transfer money back to Admin for the Admin costs for services and supplies, administration and salaries used to maintain the commercial hangars. We won't be able to do this in order to pay this final bond payment. We have also cut back on some of our maintenance due to this.

So far we have received \$760,000 back from the Plume reimbursement. We are expecting another \$650,000. This is not revenue because it is going towards the plume issue.

Monthly Report

Mr. Stover stated that the monthly reports are lengthy because our last commission meeting was in October.

Mr. Woodruff was asked about the beacon at Twentynine Palms Airport. He explained that a week ago maintenance staff went to Twentynine Palms Airport with parts to repair it, but they ran into issues getting it back in service. Maintenance staff were scheduled to work on the commercial hangars yesterday instead of going to Twentynine Palms, but will return the following Wednesday to complete the repair.

An inquiry was also made about the Tetrahedron at Twentynine Palms. Mr. Woodruff shared that it has been taken to Chino and has maintenance staff working on it in their spare time. He said that they are also looking at various options for lighting for it.

Chino Airport Operations

Mr. Stover referred to the Chino Operations spreadsheet for 2015 and pointed out that the numbers were down just a little bit from the previous year, but overall the operations remain

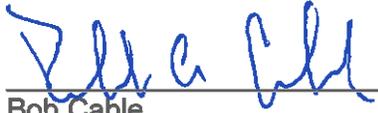
adequate. No drops or spikes that would cause any concern.

Date, Time and Place of Next Meeting

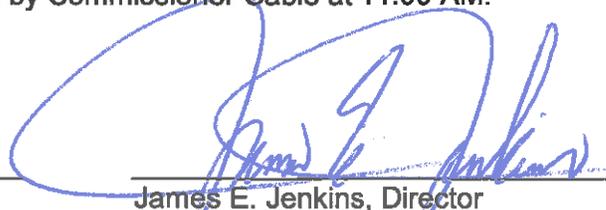
The next meeting will be held on Thursday, February 25, 2016 at 10:00 a.m. at Twentynine Palms Airport, 78569 Twentynine Palms Hwy Twentynine Palms, Ca 92277.

Adjournment: Meeting adjourned by Commissioner Cable at 11:00 AM.

Respectfully submitted,



Bob Cable
Airports Commission Chair



James E. Jenkins, Director
Department of Airports



Nicole Leyden, Secretary I
Department of Airports