

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING  
OCTOBER 23, 2014.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:05 a.m. by Chairman, Ray Marquez. Meeting location: Chino Airport: 7000 Merrill Ave. Chino, CA 91710.

**Commission Members Present:**

Ray Marquez, Chair  
Mark Taylor, Vice Chair  
William Smith  
Roy C. Cox  
Jim Bagley  
Bob Cable

**Commission Members Absent:**

Larry Asmus

**Staff Present:**

Terry L. Stover, Assistant Director of Airports  
Robert Cayce, Airport Operations Manager  
Nicole Leyden, Secretary I  
Gailyn Watson, Secretary I  
Jeff Laas and Steve Mintle  
Carrie Hyke  
Bob Velker

Department of Airports  
Department of Airports  
Department of Airports  
Department of Airports  
Real Estate Services  
Special Districts  
Department of Airports

**Visitors Present:**

Jeff Aryan  
Doug Crowther  
Jerry Wilkins  
Chuck McCormick  
Rob Jennings

Chino Airport Tenant  
Threshold Aviation  
Planes of Fame  
Parsons Brinkerhoff

**Pledge of Allegiance:**

The pledge was led by Jeff Aryan.

**Report on Posting of Agenda:**

Terry Stover stated that the agenda had been posted.

**Awards, Guest Introductions and Announcements:**

Guests introduce themselves.

Terry Stover recognized Secretary Gailyn Watson's 15 years of service with the San Bernardino County, Department of Airports.

**Action Item: Approval of Commission Meeting Minutes**

A motion was carried by Commissioner Taylor, seconded by Commissioner Smith and passed to approve the Commission Meeting Minutes from September 25, 2014.

**Commissioners Reports/Comments:**

Several commissioners congratulated Airport staff on Apple Valley Airshow being a great success.

**Public Comments:**

Hand-out distributed by Bob Velker. He spoke about the Manufacturing Career event organized by Chaffey College. Seven hundred high school and middle school students came to Chino Airport. They took a tram tour around the Airport starting at 8am and spent 3 ½ hours there.

Chaffey College is going to start a pilot program with the last week of course to be avionics, which Bob Velker will teach. He will have feed-back at the next meeting regarding this.

Jeff Aryan asked if there is a County rental management agency that collects other rents. Terry Stover responded not that he is aware of.

**Discussion Item: Update on Town of Apple Valley**

No update since James Jenkins last spoke of the situation of the Town of Apple Valley wanting to take over the Airport. Town Manager Frank Robinson has stopped pursuing it.

**Information Item: Apple Valley Airshow**

Terry Stover briefly went over After Action Report he completed. Official count of attendance from the entrance gate staff was over 10,000. There were several aerobatic performances and many static displays. There were no major problems or conflict. CHP made a poor decision of landing their helicopter instead of towing it, blowing over some portable restrooms and creating heavy dust in the air.

Four FAA representatives attended. No citations given and no reason to pause the event. Traffic control was much better this year due to increased staff and signage.

**Information Item: Update Regarding Threshold Aviation**

Terry Stover was standing-in for James E. Jenkins.

He explained Threshold has a new lease in hand. It is expected to be executed and signed off and goes to Board of Supervisors Nov 4<sup>th</sup>.

Mooney remains a sub-tenant in Commercial Hangar #4. Mooney is expected to rent additional hangars including Hangars # 1 & 2 within the next year.

Doug Crowther spoke regarding Threshold. He said they are executing the lease and he says he is very appreciative that their hangar doors & restrooms are being repaired.

**Director's Reports****Board of Supervisors Activity: Amendment to Chino Groundwater Assessment**

Terry Stover stated that this amendment is for drilling additional wells and tracking the direction that the plume is flowing and the amount of contaminants in it. James Jenkins is at the Plume meeting today regarding this.

Terry Stover explains that it's a long process, but we are moving forward.

When asked if this is holding up development, Mr. Stover replied that it was not.

**Real Estate**

Steve Mintle briefed us that he and James E .Jenkins were meeting with Yancy & Roger Silva of Rialto regarding quotes and a possible lease agreement. They will possibly sign the lease in the next 4 weeks. They plan on moving their operations over to Chino Airport.

Jeff Laas has been working diligently with Threshold Aviation and on some short term leases.

When asked if Hangar 24 Brewery is considering moving into Hangar 2, Jeff responded no.

**Capital Improvement Program**

Carrie Hyke conveyed that a board item was approved allowing Airports to apply for the Caltrans Matching Grants, which are 5 percent of the FAA grants.

We can start the projects in a couple weeks. There are 5 projects. Airport layout update at Needles and 29 Palms; Chino pavement management update and a design for fixing portions of the apron; Design project for Apple Valley's runway 18/36 and some taxiways that need to be refigured.

When asked about the timeframe on these projects, Carrie said about 9 months for all the design plans. ALP updates will help get federal funding.

**Chino Airport Operations**

Chino Airport Operations are looking good and are on track.

**Financial Report**

Terry Stover reports that we are at twenty-nine percent for the year, most numbers are below due to being prudent with the money.

Chino's legal fees are up due to lawsuit with Threshold.

Needles fees are up due to unlawful detainer for Sheble Aviation, who has caught up on payments now.

Bob Cable asked if we can re-coop the expenses for unlawful detainers. Jeff Laas responded that it has to be in their lease.

Terry Stover was asked if we are going to get any T-hangars from Rialto Airport. He responded no due to the cost for disassembling and reassembling and lack of engineer drawings. Representatives for Rialto could not be contacted in time, so time ran out. It also would have required a board item which is time consuming.

We are still interested in the lighting, transformers and miscellaneous items.

**Incident at Chino Airport – Sky typing**

Terry Stover relayed information on an incident which occurred in the evening of October 16<sup>th</sup>. He said a company at Chino Airport performed sky typing with another company using ground projector technology. They put a screen up in sky so the writing by skytypers can be seen in the sky at night. Both companies followed federal aviation regulations. The problem was that they didn't notify anyone that they were going to do this.

The local police and the Department of Airports received many calls from the concerned public. The company said it was a one- time thing and were apologetic.

Bob Velker shared his insight. He explained there were four planes at 11:30pm who put out lots of lights and smoke in the sky. There were fifty calls to police, so the Sheriff's helicopter contacted them.

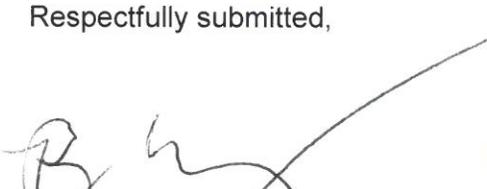
Commissioners were given a tour of the airport after the meeting.

**Date, Time and Place of Next Meeting**

The next meeting will be held on Thursday, December 4, 2014 at 10:00 a.m. at Cable Airport located at 1749 W. 13<sup>th</sup> St. Upland, Ca. 91786.

**Adjournment:** Meeting adjourned by Ray Marquez at 10:46 AM.

Respectfully submitted,



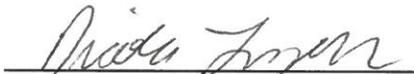
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Ray Marquez, Chairman  
Airports Commission



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James E. Jenkins, Director  
Department of Airports



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Nicole Leyden, Secretary I  
Department of Airports