

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING****June 26, 2014**

The meeting of the San Bernardino County Airports Commission was called to order at 10:03 a.m. by Commissioner Ray Marquez. Meeting location: Barstow/Daggett Airport, 39500 National Trails Hwy. Daggett, Ca 92327

**Members Present:**

Ray Marquez, Chair  
Mark Taylor, Vice Chair  
Larry Asmus  
Jim Bagley  
Bob Cable  
William Smith

**Commission Members Absent:**

Roy Cox

**Staff Present:**

James E. Jenkins, Director of Airports  
Terry Stover, Assistant Director of Airports  
Robert Cayce, Airport Operations Manager  
Steve Mintle & Jeff Laass  
James Beck, Maintenance Worker I  
Nicole Leyden, Secretary 1

Department of Airports  
Department of Airports  
Department of Airports  
Real Estate Services  
Department of Airports  
Department of Airports

**Visitors Present:**

Tom Gummo  
Fred Johnson  
Rob Jennings  
Ron F. Hamm Jr.

EAA  
EAA  
Daggett Aviation

**Pledge of Allegiance:**

James Beck led the Pledge of Allegiance.

**Report on Posting of Agenda:**

Mr. Jenkins reported that the agenda was posted, as required.

**Awards, Guest Introductions and Announcements:**

Mr. Jenkins announced that James Beck had accepted a job at the San Diego County Department of Airports and Friday would be his last day.

Mr. Jenkins expressed how we will all miss him. He was always jumping in to assist with airshows and other things. He is our main mechanic and welder.

**Awards, Guest Introductions and Announcements:**

Terry Stover introduced Fred Johnson and Tom Gummo as part of the EAA and their association with the Millionaire Mind Kids Program.

Visitors introduced themselves and provided their connection/interest with the Department of Airports.

**Action Items:**

A motion was carried by Commissioner Taylor, seconded by Commissioner Asmus and passed to approve the Airports Commission Meeting Minutes from April 24, 2014, as presented.

**Action Items:**

Commissioner Taylor accepted the Airports Commission Meeting Minutes from May 22, 2014, as presented into the record. Due to the lack of quorum at the last meeting the minutes were accepted into record without a motion.

**Commissioners Reports/Comments:**

Bob Cable reports that starting Monday he has a new airport manager, Steven Dunn.

Commissioner Asmus states that he has been working with Carrie Hyke on the five contractors proposals for the on-call engineers and architects. He claims that all five were good and we will go with the lowest bidder and check with their schedules.

Mr. Jenkins clarifies that with the Federal process there are no bids. Qualifications are reviewed and a fee is negotiated. The fee is then evaluated by a third party.

Commissioner Asmus and Mr. Jenkins agree to move forward on this project.

Mr. Jenkins relayed that we had five proposers which are AE Com, Parsons Brinkerhoff, Kimley-Horn, C&S Consultants, Serrano and Mooney.

**Public Comments:**

Inquiry made on how the restaurant was doing at the Apple Valley Airport.

Commissioner Taylor said they are doing great.

Terry Stover added that they get good crowds and are advertising more which has been helpful.

**Discussion Item:**

Mr. Jenkins briefed us on how the Town of Apple Valley had a desire to take over the Apple Valley Airport from the County and hire us back to take care of the airport. Information from the County Administrator's office is that Mr. Greg Devereaux desires to retain management and control of the airport. Mr. Jenkins reported that Greg Devereaux said he will be meeting with Frank Robinson to deliver that information.

The reason for the County to keep the airport is that we are a system of airports. We are counted as a system for grant funding and we have done well with that funding. If Apple Valley was an independent airport the sponsor would have to prove themselves for the grant program and the aviation community would suffer.

Mr. Jenkins was asked if there are plans for lighting runway 8/26 at Apple Valley Airport.

Mr. Jenkins said that we are working with consultants from C&S Engineers at this time. Mountains to east and west are obstructions and need to be illuminated. Runway 8/26 was built with CSA 60 dollars, so there was no federal and review process. We'll have to go back to that exercise to illuminate the runway.

**Information Item:**

Fred Johnson and Tom Gummo told the history behind the Millionaire Mind Kids Program and how they instruct riveting classes and give plane rides at the Apple Valley Airport.

Letter from kids sharing their success from the program were passed around for all to read.

Terry Stover was thanked for giving the EAA the opportunity to have this and other programs at the airport.

Mr. Jenkins offered a corner in the Department of Airport's newsletter and space on the website to advertise the Millionaire Mind Kids Program.

### **Director's Reports:**

#### **Capital Improvement Program:**

Department of Airports was notified by the FAA that we are going to receive three grants. There are two projects at Chino, one of which we will fund ourselves. One is the pavement project around one of the leaseholds. Yanks Air Museum will be done in the Fall. Also, a stormwater crossing will be put in for the stormwater conveyance system.

Mr. Jenkins briefed us on Majestic developing their property adjacent to Chino Airport and the increasing population surrounding the airport and how it will affect us.

#### **Board of Supervisors Activity:**

No new business to discuss.

Continuation of the emergency related to the structure damage in the Chino Airport has come to a close. Risk Management has brought that facility into a leasable condition. We are waiting on Risk Management to tell us that it is back to us.

#### **Real Estate:**

Jeff Laass stated the termination of development lease with Legacy Aviation at Apple Valley Airport was due to there being no market for it at this time.

There have been two proposals on Hangar A-480 & Hangar A-485 at Chino Airport from tenants relocating from Rialto Airport. The SOP expires Monday, June 30<sup>th</sup>.

The Director of Real Estate offered to relocate Threshold from Commercial Hangar 4 to Commercial Hangar 1. He hasn't heard back from them.

If that happens then that will enable Cal Aero Real Estate to negotiate with Mooney International (Soaring America) to occupy Commercial Hangar 4.

These moves are to facilitate the expansion of Mooney International.

Mr. Jenkins spoke briefly about how the solicitation for facilities and development may increase and how care must be given when making decisions related to them. He also relayed that it is the Department of Airport's responsibility to coordinate aviation activity and direct them where to go.

#### **Finance:**

Mr. Jenkins referred to the financial information under tab four. Services and supplies are at 96% of the year. We only spent 77% of the budget.

Mr. Jenkins updated us that Flo's has brought their rent current. He shared his reasoning behind his decisions for giving them and Threshold a chance to redeem themselves; stating that some decisions may have consequences other than what may be apparent and that all consequences are considered by the Department of Airports when making recommendations to the board.

**Monthly Reports:**

The monthly reports were included in the packet. No discussion.

Operation counts and fuel flow numbers are stable.

Rob Cayce states that in September Chino Airport will host its first ever regional fly-in for AOPA. He explained that they have talked to the city, have had close contact with AOPA and met with FSDO.

Some mailers are going out from AOPA and that they ask that you click on the box and say that you will attend. Everyone is encouraged to read the flying conditions.

Rob Cayce will go to the next AOP event in Massachusetts, which is the fourth event out of six. He'll go to see how it works, making sure we'll be prepared logistically for them at Chino Airport.

**Date, Time and Place of Next Meeting:**

The next meeting will be held on Thursday, August 28, 2014 at 10:00 a.m. at Department of Airports at 777 Rialto Ave. San Bernardino, Ca. 92415

**Adjournment:** Meeting adjourned by Commissioner Marquez at 11:15 a.m.

Respectfully submitted,

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Ray Marquez, Chair  
Airports Commission

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James E. Jenkins, Director  
Department of Airports

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Nicole Leyden, Secretary 1  
Department of Airports