

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING****April 24, 2014**

The meeting of the San Bernardino County Airports Commission was called to order at 10:00 a.m. by Commissioner Ray Marquez, Chair. Meeting location: Chino Airport, 7000 Merrill Avenue, Bldg. A-340

**Commission Members Present:**

Ray Marquez, Chair  
Mark Taylor, Vice Chair  
Larry Asmus  
Jim Bagley  
Bob Cable  
Roy C. Cox  
William Smith

**Commission Members Absent:****Staff Present:**

James E. Jenkins, Director of Airports  
Robert Cayce, Airport Operations Manager

Department of Airports  
Department of Airports

**Visitors Present:**

Carrie Hyke  
Bob Velker  
Jeff Laass  
Mike Kreeger  
Rob Jennings  
Angela Grana & Pat Campbell  
Doug Crowther & Tom Bressan  
Jerry Wilkins  
Bill Landers  
Jim Coombs & Gregg Caldwell  
Chuck McCormick

Special Districts  
Outreach  
Real Estate Services  
Chino Valley Fire  
Baldy View ROP  
Threshold Aviation Group  
Planes of Fame  
Alliance Int'l Aviation  
29 Soaring Club  
Parson Brinckerhoff

**Pledge of Allegiance:**

The Pledge of Allegiance was led by Commissioner Marquez.

**Report on Posting of Agenda:**

It was reported by Mr. James Jenkins that the agenda was posted, as required.

**Awards, Guest Introductions and Announcements:**

The guests introduced themselves and provided their connection/interest with the Department of Airports (DofA).

**Action Items:**

A motion was carried by Commissioner Taylor, seconded by Commissioner Cable and passed to approve the Airports Commission Meeting Minutes from March 27, 2014, as presented.

**Commissioners Reports/Comments:**

Mark Taylor relayed that he visited the Apple Valley Airport Café and stated that the food was excellent and pretty reasonably priced. He added that his visit was on a weekday and the place was almost packed. Mr. Taylor asked about the status of possible businesses from Rialto relocating to county airports. Mr. Jenkins relayed that we will obtain some private port-a-port tenants on the current leasehold with Lancair at Chino Airport. He further relayed information as related to the county airport system being available as a “clearing house” to assist in storage and dissemination of ancillary equipment. Any business relocation has not been confirmed at this time. We should still also be receiving about a half dozen portable hangars to be gifted to our airports.

Bob Cable stated that three interested tenants may relocate to Cable Airport.

Roy Cox discussed the impact his company is experiencing with the closure of Rialto Airport.

James Bagley asked if fire suppression equipment for Twentynine Palms Airport (TNP) could become available from Rialto. He also expressed the need for a tug. Further discussion ensued regarding fire suppression and fire response by the voluntary fire department for TNP. Commissioner Marquez requested that topic be placed on the agenda for the next meeting.

Larry Asmus stated that he had a discussion with Rob Cayce following the meeting at Needles and became less concerned about the probability of the insulation that was falling off the ceiling containing asbestos. Mr. Cayce provided an update that the fibers have been tested and are of standard insulation content. Mr. Jenkins shared the options and alternatives that are being considered for the repairs, though no final determination has been made at this time.

William Smith commented on his attendance, along with Commissioner Bagley, to the Airport Land Use Commission meeting that was held in Northern California and found it to be very educational.

Ray Marquez expressed his thanks to Commissioner Taylor for leading the meeting last month, in his absence. Mr. Marquez asked if the sign issues with the City of Chino have been resolved. Mr. Jenkins relayed that it has not been fully resolved. Other issues, near resolve are the addressing issues, as relays to the Google search locations on the airport and the storm water crossing on Kimball.

**Public Comments:**

The representatives from the 29 Soaring Club relayed that they have completed their SOP and requested Mr. Jenkins to allow them to operate off the runway, while the SOP is being reviewed. Mr. Jenkins requested that they make a written request, with copies to Cal Trans and FSDO and they will respond.

Mike Kreeger with Chino Valley Fire reported on their involvement and plans for fire suppression during the upcoming airshow at Chino Airport. He relayed that, due to the believe of the great community support that the airport and the airshow offer, they will provide their services to the Planes of Fame at no charge this year. It was noted that the City of Ontario would not supply the crash unit this year.

Jerry Wilkins, with the Planes of Fame, stated that they are currently in discussion with March Air Reserve Base for use of one of their units. Mr. Wilkins relayed that the joint belief is that Chino Valley Fire will be sufficient, if a crash unit is not available.

Bob Velker shared that he is having an open house on Thursday, May 1, for the community, both business and private sector, in conjunction with the airshow festivities.

Bill Landers of Alliance International Aviation (A.I.A.) shared the plans for continued growth at the Chino Airport.

Jeff Laass relayed that the renewals for the A.I.A. lease are ready for signature.

Pat Campbell with Baldy View Regional Occupational Program expressed their thanks to Chino Airport for sharing with the students the various opportunities through tours and meeting with some of the businesses. It has brought out a great enthusiasm among the students for aviation

career opportunities. She invited anyone who would be interested to come and visit them in the classrooms.

Carrie Hyke stated that an RFP is out to discontinue the ponds and connect to the city water. The mandatory pre-bid is Monday at 10:00 at the commercial hangar complex. She requested to have a commissioner on the panel for review of the proposals, which are to be submitted by May 9, 2014. Mr. Marquez stated he would like to be involved.

### **Director's Reports:**

#### **Capital Improvement Program:**

The current closing out of the Barstow-Daggett project involving the lighting and taxiway improvements that have been made over the past three years now requires an updated ALP to be reviewed by the commissioners and sent to the Board and then to FAA.

There are several projects currently pending at Apple Valley Airport (APV). One is a roadway improvement project outside of the airport property. There will be a parking lot improvement at the terminal and a taxi lane project with lighting, near Midfield Aviation.

In regards to the Airport Capital Improvement Program (ACIP), the FAA is requesting the projects be lumped together and would involve a large sum of monies. This could create a cash flow situation that could lead to the DofA asking for monies from the general fund for the initial project funding. Mr. Jenkins explained that the cash flow issue would be related to the monies currently being spent on the Chino Plume, where reimbursements are on about an eight month cycle. Mr. Jenkins shared that he has relayed this information to the county administrator's office, in advance, so they are aware of the situation.

#### **Board of Supervisors Activity:**

Mr. Jenkins relayed that the item, in the packet, that went to be board was the recommendation for the Planes of Fame Air Museum—Chino Airport Airshow 2014 contract. He explained that the process of presenting the board agenda items is becoming more difficult and used the item in the packet as the example, stating that what is now three recommendations would have only been one in the past. Further discussion ensued regarding the use of the Fourth District's Board Discretionary Fund in recommendation one (1).

#### **Real Estate:**

Jeff Laass stated that the Legacy Aviation Development termination is planned to go to the board on June 17. Mr. Jenkins provided background information regarding the Legacy lease and explained that it was not a ground lease, simply a holding cost for future development.

#### **Finance:**

Mr. Jenkins referenced the budget report in the packet and provided a brief overview of expenditures and revenue to date. He reported the current status of commercial hangar 1, stating we are now in possession of the hangar and the repair process has begun. Mr. Jenkins has met with the new Real Estate Services Director, Terry Thompson, regarding Hangar 1 and Threshold Aviation and had him come out and see the facilities to provide him with a perspective of the intended operations. It is expected that Threshold will be provided with a notice to provide a diligence package.

#### **Monthly Reports:**

Mr. Jenkins met with Apple Valley town officials regarding the permit process, which resulted in a conversation regarding the town wanting to take back the management and control of the airport. The CA60 funds, as relates to the DofA, was discussed. The permit question hangs in the balance. Mr. Jenkins explained that statutorily the town is required to permit and entitle private developments. The county is allowed to self-entitle county improvements. A discussion

ensued regarding Local Agency Formation Commissions (LAFCO) and special entities as relates to our airports.

Mr. Wilkins briefed on the planned activities for Airshow 2014, naming the various aircraft and demonstrations included in the program. He stated that the presales are going quite well and they expect a great turn out. He stated that Mr. Jenkins and airport staff provide excellent support that make the airshow possible. He stated that there will be 66 aircraft flying this year.

**Date, Time and Place of Next Meeting:**

The next meeting will be held on Thursday, May 22, 2014 at 10:00 a.m. at The Department of Airports, 777 E. Rialto Avenue, San Bernardino, CA 92415

**Adjournment:** Meeting adjourned by Chair, Marquez at 11:15 a.m.

Respectfully submitted,

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Ray Marquez, Chair  
Airports Commission

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James E. Jenkins, Director  
Department of Airports

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Gailyn Watson, Secretary 1  
Department of Airports