

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
February 27, 2014**

The meeting of the San Bernardino County Airports Commission was called to order at 10:03 a.m. by Commissioner Mark Taylor. Meeting location: Twentynine Palms Airport, 78569 Twentynine Palms Highway, Twentynine Palms, CA 92277

Commission Members Present:

Ray Marquez, Chair
Mark Taylor, Vice Chair
Larry Asmus
Jim Bagley
Bob Cable
Roy C. Cox
William Smith

Commission Members Absent:

Staff Present:

James E. Jenkins, Director of Airports
Robert Cayce, Airport Operations Manager
Vince Corona, Airport MW 1
Patrick Maroney, Airport MW 1

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Visitors Present:

Jeff Laass
Twentynine Palms Tenants/Users
29 Palms Soaring Club Members

Real Estate Services

Pledge of Allegiance:

The Pledge of Allegiance was led by Commissioner Cable.

Report on Posting of Agenda:

The agenda was posted, as required.

Awards, Guest Introductions and Announcements:

Mr. Jenkins introduced Patrick Maroney and presented him with his 15 year service pin.

The guests introduced themselves and provided their connection/interest with the Department of Airports (DofA) and Twentynine Palms Airport.

Action Items:

A motion was carried by Commissioner Taylor, seconded by Commissioner Cable and passed to approve the Airports Commission Meeting Minutes from January 23, 2014, as presented.

Discussion Item: Twentynine Palms Soaring Club

Mr. Jenkins stated that he realizes the cease and desist letter is an emotional subject to all parties concerned; however, emotions must be set aside and a civil tone must be maintained during the meeting. Mr. Jenkins explained that, based on the observations DofA, following the concerns of others that had been presented, it was determined to shut down all activities of the

Soaring Club. The club has complied with the request and was commended for doing so. It was further explained that the next step for the club is to get FAA out, along with the DofA, to demonstrate compliance of the safety issues involved with their operations. Club members expressed their desire for consideration of allowing operations to be conducted on the taxiway instead of the runway. A question was posed as to the expected time frame for FAA response. Mr. Jenkins stated that he would assist by contacting FSDO in an attempt to get an appointment calendared. It was suggested to the club that they have a Standard Operations Procedure Manual prepared for the FAA to provide to them when they arrive. Mr. Jenkins further suggested that the club poll other operators on the field and take their comments into consideration when developing their operating manual. Mr. Jenkins further recommended that the club should have representatives present at future Airports Commission meetings to continue to have a voice regarding their activities. He also relayed that the airport has a history of gliders at TNP and the desire is for the operations to continue, safely. Several commissioners commented in support of seeing the club continue and be successful. It was asked that all involved consider this an opportunity for growth and improvement.

Commissioners Reports/Comments:

Commissioner Cable shared an update on their tower.

Commissioner Cox relayed that he had attended the Rialto Airport tenant meeting and Mr. Jenkins and airport staff were in attendance, as well. The closure is planned for June 30, 2014. He stated that it appears the city will be willing to give up some of the structures for removal. Mr. Jenkins relayed that the DofA went to view some inventory and may be able to receive some portable hangars; however, FLABOB has the first right of refusal.

Commissioner Bagley commented that portable hangars would be welcomed at TNP.

Commissioner Taylor asked for an update on the opening of the restaurant at APV. Mr. Jenkins stated that it now is planned to open in about two weeks.

Commissioner Marquez thanked Commissioner Taylor for running the meeting last month in his absence.

Public Comments:

None

Director's Reports:

Capital Improvement Program: There is a scheduled meeting this afternoon and the DofA may be making an amendment to our ACIP submission.

Board of Supervisors Activity: The Real Estate Services Director, David Slaughter, has announced that he will be retiring effective March 21, 2014. A contractual agreement was signed at the last meeting with Terry Thompson to fill Mr. Slaughter's spot. Steve Mintle and Jeff Laass will be providing input of the DofA's desires regarding Threshold Aviation and Soaring America at the commercial hangar complex in hopes of moving things along. He explained that part of the plan will be to include Threshold making improvements to commercial hangar #1 to offset the amount they are paying off from the past delinquencies.

Real Estate: Jeff Lasse provided a brief update on current leasing activities.

Finance: Mr. Jenkins referred to the financial information provided under tab three and referenced the services and supplies expenditures at Chino Airport. He relayed that those expenses are out of line with the project of 64% for this time frame, due to monies expended on the Chino Plume cleanup. Those monies will be reimbursed. Mr. Jenkins provided an overview of the next fiscal fee schedule changes to make all the county system airports' tie down fees \$50.00 monthly, which lowers the current \$55.00 rates at APV and CNO. The following year, we may have Real Estate Services perform a market analysis on the buildings at CNO, as those

rates have not been adjusted in several years. It is anticipated that we should start receiving revenues on commercial hangar #1 at CNO by next fiscal, with the pending lock out slated for next week. A performance notice was provided to Cal Aero Properties, LLC. They have contacted their fuel provider to provide us fuel flow records and have been told we will receive fees due. B-297 Partners are to vacate that facility by the end of March and the building will be removed, due to the condition of the building. Inland Valley Aviation has still not signed their new lease and the issue will be pursued. Mr. Jenkins relayed that the Plumes of Fame lease will come to term in 2019 and discussed possible negotiations regarding terms for a new lease.

Monthly Reports: The monthly reports were included in the packets. No discussion.

Date, Time and Place of Next Meeting:

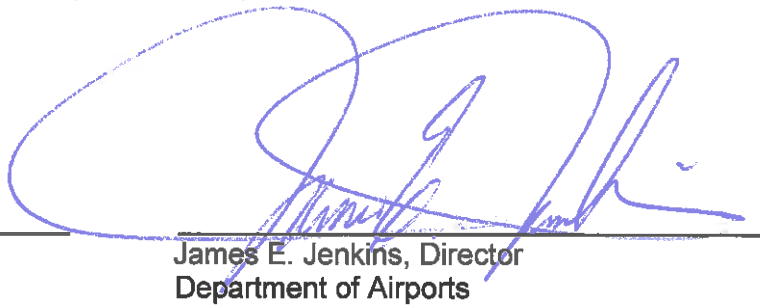
The next meeting will be held on Thursday, March 27, 2014 at 10:00 a.m. at Needles Airport, 711 Airport Road, Needles, CA 92363

Adjournment: Meeting adjourned by Chair, Marquez at 11:24 p.m.

Respectfully submitted,



Ray Marquez, Chairman
Airports Commission



James E. Jenkins, Director
Department of Airports



Gailyn Watson, Secretary 1
Department of Airports