



# SAN BERNARDINO COUNTY FIRE DEPARTMENT

OFFICE OF THE FIRE MARSHAL  
COMMUNITY SAFETY DIVISION

## SUBMITTAL CHECKLIST

FIRE ALARM – NFPA 72

### GENERAL REQUIREMENTS:

1. \_\_\_\_\_ A minimum of three sets of drawings
2. \_\_\_\_\_ Completed application
3. \_\_\_\_\_ Payment

### REQUIREMENTS ON PLANS:

1. \_\_\_\_\_ Owner / Project name
2. \_\_\_\_\_ Project street address and city including building number (if applicable)
3. \_\_\_\_\_ Name, address, phone number and license number of C-10 contractor
4. \_\_\_\_\_ Assessor's Parcel Number (APN)
5. \_\_\_\_\_ Scaled or fully dimensioned drawings
6. \_\_\_\_\_ Point of Compass
7. \_\_\_\_\_ Square footage of area (s) to be permitted
8. \_\_\_\_\_ Scope of work summary
9. \_\_\_\_\_ Occupancy class and/or use of each room
10. \_\_\_\_\_ Rooms are labeled and room dimensions are provided
11. \_\_\_\_\_ Equipment symbol legend
12. \_\_\_\_\_ Type of alarm circuits indicated (Class A or B); style
13. \_\_\_\_\_ Number and type of devices installed
14. \_\_\_\_\_ Device locations, mounting heights
15. \_\_\_\_\_ Location of the Fire Alarm Control Panel (FACP)
16. \_\_\_\_\_ Sectional views of structure, roof & ceiling, and rooms with beam or solid joists and drop ceilings, etc are illustrated unless the building has smooth ceilings
17. \_\_\_\_\_ Single line and point to point wiring diagrams
18. \_\_\_\_\_ Identification of fire alarm zones

### ADDITIONAL REQUIREMENTS

1. \_\_\_\_\_ California State Fire Marshal (CSFM) listing services
2. \_\_\_\_\_ Equipment is listed for intended use. Cut sheets / specification sheets on all devices

**These are the minimum general requirements for plan check submittal.  
Additional requirements may be required upon review.**