



Vanpool Program Change/Payroll Deduction Schedule 2016-17 Plan Year

The Vanpool Deduction Schedule contains information regarding deadlines, effective dates, and deductions for requests received to initiate, change, or cancel an election to participate in the Vanpool Program. Requests may be made by completing a Vanpool Application/Change Form.

| Deadline for requests to initiate, change, or cancel participation | Effective date for requests to initiate, change, or cancel participation | Pay periods deductions will be taken | Paycheck dates deductions will be taken |
|--|--|--------------------------------------|---|
| September 1, 2016 | October 1, 2016 | 20/16 | September 28, 2016 |
| | | 21/16 | October 12, 2016 |
| October 1, 2016 | November 1, 2016 | 22/16 | October 26, 2016 |
| | | 23/16 | November 9, 2016 |
| November 2, 2016 | December 1, 2016 | 24/16 | November 23, 2016 |
| | | 25/16 | December 7, 2016 |
| December 1, 2016 | January 1, 2017 | 26/16 | December 21, 2016 |
| | | 01/17 | January 4, 2017 |
| January 2, 2017 | February 1, 2017 | 02/17 | January 18, 2017 |
| | | 03/17 | February 1, 2016 |
| February 2, 2017 | March 1, 2017 | 04/17 | February 15, 2017 |
| | | 05/17 | March 1, 2017 |
| March 2, 2017 | April 1, 2017 | 06/17 | March 15, 2017 |
| | | 08/17 | April 12, 2017 |
| April 1, 2017 | May 1, 2017 | 09/17 | April 26, 2017 |
| | | 10/17 | May 10, 2017 |
| May 1, 2017 | June 1, 2017 | 11/17 | May 24, 2017 |
| | | 12/17 | June 7, 2017 |
| June 1, 2017 | July 1, 2017 | 13/17 | June 21, 2017 |
| | | 14/17 | July 5, 2017 |
| July 1, 2017 | August 1, 2017 | 15/17 | July 19, 2017 |
| | | 16/17 | August 2, 2017 |
| August 3, 2017 | September 1, 2017 | 17/17 | August 16, 2017 |
| | | 18/17 | August 30, 2017 |

No deductions will be taken on the following pay dates:

August 31, 2016 (pp 18/16)

March 29, 2017 (pp 07/17)