



## Hybrid Vehicle Program Change/Payroll Deduction Schedule 2016-17 Plan Year

The Hybrid Vehicle Carpool Program (HVCP) Deduction Schedule contains information regarding deadlines, effective dates, and deductions for requests received to initiate, change, or cancel an election to participate in the HVCP.

Deadline for requests to initiate, change, or cancel participation	Effective date for requests to initiate, change, or cancel participation	Pay periods deductions will be taken	Paycheck dates deductions will be taken
September 1, 2016	October 1, 2016	20/16	September 28, 2016
		21/16	October 12, 2016
October 1, 2016	November 1, 2016	22/16	October 26, 2016
		23/16	November 9, 2016
November 2, 2016	December 1, 2016	24/16	November 23, 2016
		25/16	December 7, 2016
December 1, 2016	January 1, 2017	26/16	December 21, 2016
		01/17	January 4, 2017
January 2, 2017	February 1, 2017	02/17	January 18, 2017
		03/17	February 1, 2016
February 2, 2017	March 1, 2017	04/17	February 15, 2017
		05/17	March 1, 2017
March 2, 2017	April 1, 2017	06/17	March 15, 2017
		08/17	April 12, 2017
April 1, 2017	May 1, 2017	09/17	April 26, 2017
		10/17	May 10, 2017
May 1, 2017	June 1, 2017	11/17	May 24, 2017
		12/17	June 7, 2017
June 1, 2017	July 1, 2017	13/17	June 21, 2017
		14/17	July 5, 2017
July 1, 2017	August 1, 2017	15/17	July 19, 2017
		16/17	August 2, 2017
August 3, 2017	September 1, 2017	17/17	August 16, 2017
		18/17	August 30, 2017

**No deductions will be taken on the following pay dates:**

**August 31, 2016 (pp 18/16)**

**March 29, 2017 (pp 07/17)**