

**WE ARE  
HERE TO HELP !**

**G**enerally, the County tries to protect and preserve all trees except where trees are dead, hazardous, pose a threat to persons and property or where in direct conflict with required and necessary construction operations or access. Wherever reasonably possible, trees to be removed shall be transplanted or offered for transplant.

County staff will be able to advise and answer crucial questions to help permit applicants navigate the permit process. This will help to ensure that all major concerns are recognized early on in the process.

**TREE  
PERMIT REQUIREMENTS**

- Application completed & signed with description of activity.
- Though not required, any Arborist report you may have would be very helpful especially if planning on removing the tree.



*“Our job is to create a county in which those who reside and invest can prosper and achieve well-being”*

**For further information regarding applying for a permit please contact:**

**Permits/Operations Support Division  
825 E. 3rd Street, Room 108  
San Bernardino, CA 92415-0835**

**(909) 387-1863**

<http://cms.sbcounty.gov/dpw/Operations/PermitsOperationsSupportDivision/Transportation.aspx>

**Permits Counter Hours  
Monday—Friday 7:30 a.m.—5:00 p.m.**

CLOSED WEEKENDS AND COUNTY HOLIDAYS



**TREE  
WORK  
AHEAD**

**GUIDANCE FOR  
TREE  
PERMITS**

**M**any of the roads within the unincorporated areas of the County of San Bernardino are handled through the San Bernardino County Public Works Department—Transportation section under State Streets and Highways code.

The principle functions are to operate, maintain and improve the County Maintained Road System (CMRS).

Hundreds, if not thousands, of miles of unpaved public roads exist throughout the County that are not part of the CMRS, and therefore are not maintained by the Department of Public Works.

## WHEN DO YOU NEED A TREE PERMIT?

**TREE PERMITS** are free but are required for cutting, replacing and removing trees within any portion of a San Bernardino County Department of Public Works Maintained road right-of-way.

Check for a map of CMRS roads at:

<http://arcg.is/1Te4DEW>

Apply at:

<http://cms.sbcounty.gov/dpw/Operations/PermitsOperationsSupportDivision/Transportation.aspx>

## TREE PERMITS



## PROCESSING TIMELINE AND FEES

If all required application documents are satisfactory, tree permits are usually issued in approximately one week except when field review is required. In such cases, additional time will be needed.

This is a NO FEE permit.

## FREQUENTLY ASKED QUESTIONS

**Why do I need a Tree permit on a County maintained road?**

**STREETS AND HIGHWAYS CODE 5610** states that the underlying property owner “shall maintain any sidewalk in such condition that the sidewalk will not endanger persons or property and maintain it in a condition which will not interfere with the public convenience”.

Within any portion of a San Bernardino County Department of Public Works Maintained road right-of-way permits are required for any work done.

**If I obtain a Tree Permit from Land Use Services will that permit include the portions of the event that are within the road right-of-way?**

*No, you will need to obtain a Permit from Department Of Public Works for the portions of the event that are on County Maintained roads.*

**How do I know if the tree is on a County maintained road?**

You can go to the County of San Bernardino website at

<http://sbcountypw.maps.arcgis.com/home/index.html>

*Once you are there you can select the County Maintained Road System (CMRS) interactive map. This map will identify all the County maintained roads in yellow. If your event and/or detour route is on a road that is highlighted in yellow then a Special Event Permit will be required from Transportation Permits.*

**Are there any County codes governing the trimming and removal of trees?**

YES. The County Development Code Division 8 “Resource Management and Conservation”, Chapter 88.01 “Plant Protection and Management” provides regulations and guidelines for the management of plant resources in the unincorporated areas of the County on property or combinations of property under private or public ownership.