

## ***WE ARE HERE TO HELP !***

**G**enerally, the County does not allow signs within County Maintained Road System (CMRS) road right-of-way. It is only allowed when in the best interest of the public which includes neighborhood watch signs.

County staff will be able to advise and answer crucial questions to help permit applicants navigate the permit process. This will help to ensure that all major concerns are recognized early on in the process.

### ***NEIGHBORHOOD WATCH PERMIT REQUIREMENTS***

- Application completed & signed with description of activity.
- Map of proposed location of sign and sign post.
- No Fee Permit *unless* a post needs to be installed by the County. Permittee to provide sign.



***“Our job is to create a county in which those who reside and invest can prosper and achieve well-being”***

**For further information regarding applying for a permit please contact:**

**Permits/Operations Support Division  
825 E. 3rd Street, Room 108  
San Bernardino, CA 92415-0835**

**(909) 387-1863**

<http://cms.sbcounty.gov/dpw/Operations/PermitsOperationsSupportDivision/Transportation.aspx>

**Permits Counter Hours  
Monday—Friday 7:30 a.m.—5:00 p.m.**

**CLOSED WEEKENDS AND COUNTY HOLIDAYS**



## ***GUIDANCE FOR NEIGHBORHOOD WATCH PERMITS***

<http://www.sbcounty.gov/dpw>

**Department of Public Works  
Permits/Operations Support**

**M**any of the roads within the unincorporated areas of the County of San Bernardino are handled through the San Bernardino County Public Works Department—Transportation section under State Streets and Highways code.

The principle functions are to operate, maintain and improve the County Maintained Road System (CMRS).

Hundreds, if not thousands, of miles of unpaved public roads exist throughout the County that are not part of the CMRS, and therefore are not maintained by the Department of Public Works.

Neighborhood Watch Permits are required when the location of the sign is on a County Maintained Road System (CMRS).

### **WHEN AND WHY DO YOU NEED A NEIGHBORHOOD WATCH PERMIT?**

A Neighborhood Watch Permit applies to all proposed Neighborhood Watch signs within any portion of a San Bernardino County Department of Public Works Maintained road right-of-way.

Check for a map of CMRS roads at:

<http://arcg.is/1Te4DEW>

Apply at:

<http://cms.sbcounty.gov/dpw/Operations/PermitsOperationsSupportDivision/Transportation.aspx>

## **NEIGHBORHOOD WATCH PERMIT**



### **PROCESSING TIMELINE AND FEES**

If all required application documents are satisfactory, neighborhood watch permits are usually issued in approximately two weeks except when field review is required. In such cases, additional time will be needed.

Fees are to cover the cost of installation of the post. The sign must be provided by the permittee.

Check here for the current fee schedule:

<http://cms.sbcounty.gov/dpw/Transportation/Fees.aspx>

## **Frequently Asked Questions**

**How do I know if the proposed sign location is on a County maintained road?**

You can go to the County of San Bernardino website at

<http://sbcountydpw.maps.arcgis.com/home/index.html>

Once you are there you can select the County Maintained Road System (CMRS) interactive map. This map will identify all the County maintained roads in yellow. If the location of your sign is on a road that is highlighted in yellow then a Neighborhood Watch Permit will be required from Transportation Permits.

**Where do I get the sign from?**

A Neighborhood Watch sign can usually be obtained from your local sheriff or police Department. If they do not have them available you can try local retail stores or order them from online companies.

**Is the permit fee due when I submit the application?**

Yes, the permit fee is due at the time of submittal.

**Is the post included as part of the No Fee Neighborhood Watch Permit?**

No there is a separate fee involved if you request a post for your sign which will be provided and installed by the County.