



Environmental Health – Land Use Services

Building and Safety

(909) 387-8311

(760) 995-8140

www.sbcounty.gov/ehlus

PRE-CONSTRUCTION PROCEDURE

1. DO NOT begin any land disturbing or construction activity, grading or the removal of any trees or plants until the Pre-Construction Inspection Report has been approved, the construction permit has been issued and any conditions of approval have been obtained.
2. Prepare a pre-construction plot plan. The pre-construction plot plan shows the subject property, building footprint, location of driveways, parking areas, and sewage disposal areas, and shows which protected trees and plants are to be removed, stockpiled, transplanted or left undisturbed. The preconstruction plot plan shall also show any watercourse.
3. Apply for the pre-construction inspection permit. Usually, this is done in conjunction with building, grading or erosion control plans.
4. Stake the property boundaries and-clearly post the address and owner's name on a sign at the front of the lot. Stake the building corners or "footprint" and flag any protected plants that will be removed or transplanted.
5. Place two (2) pre-construction plot plans on the sign at the front of the lot. Three (3) sets must be left if it is necessary to have a copy of the approved pre-construction' plot plan prior to construction plan review approval.*
6. Request the pre-construction inspection. This request may be made like any other inspection request. Call our inspection request line at (760) 241-7691 or if preferred a call card may be completed in the Building and Safety office.*
7. The inspector will complete the Pre-Construction Inspection Report subject to the provisions of the ordinance. When approved, a copy of the Pre-Construction Inspection Report will be left on the job. Jobs not approved will receive a notice describing any needed corrections. The plan review is not complete and the permit cannot be issued until the Pre-Construction Inspection Report is approved and, if required, Flood Hazard Development Review requirements are incorporated into the building or grading plans.

The Pre-Construction Inspection Report and Flood Hazard Development Review requirements, if any, must be on the job with the approved plans for all inspection in order for the Building Inspector to verify any conditions of approval.

*In those areas of the County subject to erosion control plans and permits, the pre-construction inspection is done in conjunction with the erosion control plans and these portions of the procedures do not apply.