

# West Valley Water District – Director Application Instructions and Additional Information

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## Introduction

The San Bernardino County Board of Supervisors will make an appointment to fill a West Valley Water District Board of Directors seat that was vacated effective December 13, 2016. Under Government Code section 1780, since the Board of Directors neither filled the vacancy nor called an election within a specified time as set forth in the statute, the Board of Supervisors may appoint a person to fill the vacancy or may order the Board of Directors to call an election to fill the vacancy. The term of the vacant seat is December 4, 2015 through December 6, 2019. Notwithstanding any appointment, there will be an election on November 7, 2017, to fill the seat for the remainder of the term. The person appointed by the Board of Supervisors will hold office until the person elected on November 7, 2017, takes office, i.e., on December 1, 2017. The person elected on November 7, 2017, will hold office from December 1, 2017, through December 6, 2019.

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## Application

To be considered for appointment to the Board of Directors, please complete the attached application form in its entirety. You must submit the application to the San Bernardino County Clerk of the Board of Supervisors no later than 5:00 p.m. on Friday, February 24, 2017.

- Application forms are available at:

Clerk of the Board of Supervisors  
County Government Center  
385 N. Arrowhead Ave. – 2nd Floor  
San Bernardino, CA 92415-0130  
<http://cms.sbcounty.gov/cob/Home.aspx>  
(see Boards, Commissions and Committees)

West Valley Water District  
855 West Base Line Road  
Rialto, CA 92376  
<http://www.wvwd.org/>

All sections of the application must be completed. Resumes may also be submitted.

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## Application Submission instructions

To be considered, applications must be received (physically or electronically) by the Clerk of the Board of Supervisors no later than 5:00 p.m. on Friday, February 24, 2017. Physical receipt must be at the above address of the Clerk of the Board of Supervisors. Electronic receipt must be at [COB@sbcounty.gov](mailto:COB@sbcounty.gov). Applications that fail to comply with this procedure will not be considered.

# West Valley Water District – Director Application Instructions and Additional Information, Continued

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**After the application submission deadline**

After the application-filing period has closed, applicant eligibility will be verified. The applications of eligible applicants will then be forwarded to the San Bernardino County Board of Supervisors for review. A temporary advisory committee consisting of Josie Gonzales, Fifth District Supervisor, and Janice Rutherford, Second District Supervisor, will interview applicants for the vacant seat on the West Valley Water District Board of Directors and make a recommendation to the Board of Supervisors. The appointment will be made on March 7, 2017.

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**Contact information**

Contact information is provided below:

Clerk of the Board of Supervisors 385 N. Arrowhead Ave.- 2 <sup>nd</sup> Floor San Bernardino, CA 92415 909-387-3841	West Valley Water District 855 West Baseline Road Rialto, CA 92376 909-875-1804
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**County of San Bernardino  
Clerk of the Board of Supervisors**

385 N. Arrowhead Avenue, 2<sup>nd</sup> Floor, San Bernardino, CA 92415-0130  
(909) 387-3841 Fax (909) 387-4554  
Internet: www.sbcounty.gov/cob/



**WEST VALLEY WATER DISTRICT  
DIRECTOR APPLICATION**

<b>APPLICANT INFORMATION</b>			
Name:	First: _____	Last: _____	_____
Address:	_____		
City:	_____	State: _____	Zip: _____
Mailing Address (if different) :	_____		
City:	_____	State: _____	Zip: _____
Telephone Number:	( ) - _____	Cell Phone #:	( ) - _____

<b>QUALIFYING INFORMATION</b>	
Registered Voter:	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of County: _____
<b>MUST FILL OUT SECTION 1 BELOW</b>	
1. Resident within the West Valley Water District:	<input type="checkbox"/> Yes <input type="checkbox"/> No

<b>Convictions:</b>			
As an adult (age 18) have you ever been convicted of, or pled guilty or no contest to, a misdemeanor or felony? Do not include: (1) any convictions for possession of marijuana (except for convictions for possession of marijuana on school grounds or possession of concentrated cannabis) that are more than two years old; or (2) any information concerning a referral to, and participation in, any pretrial or post trial diversion program.			
<input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please provide the following for each incident:			
Date of Conviction	Location	Penal Code Section	Explanation (Attach a Separate Sheet if Necessary)

<b>EDUCATION &amp; EXPERIENCE</b>			
Occupation:	_____		
Education:	School Name/Location: _____	Date(s) Attended: _____	_____
	School Name/Location: _____	Date(s) Attended: _____	_____

<b>ADDITIONAL INFORMATION</b>
In 200 words or less, please indicate your qualifications for the position of Director and why you wish to be appointed. Please include an attached resume or Curriculum Vitae:



Pursuant to Section 1780 of the California Government Code, the County Board of Supervisors intends to appoint a qualified candidate to the vacant seat of the Board of Directors of the West Valley Water District from the list of persons who have filed a timely application.

I hereby declare that I am a qualified applicant for the office of Director and that I meet the qualifications as noted above. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Applicant: \_\_\_\_\_ Date Signed: \_\_\_\_\_

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**Please submit applications to:**

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**or via email at [COB@sbcounty.gov](mailto:COB@sbcounty.gov)**