



JOHN McMAHON, SHERIFF-CORONER



SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT

CONCEALED CARRY WEAPON PERMIT

RENEWAL CCW APPLICATION INSTRUCTIONS (PLEASE READ CAREFULLY)

FAILURE TO COMPLY WITH ANY SECTION OF THESE INSTRUCTIONS COULD DELAY THE PROCESSING OF YOUR APPLICATION

THERE ARE NO EXCEPTIONS TO THE FOLLOWING RULES:

1. Must be a **FULL-TIME** resident of San Bernardino County.
2. Must be a current San Bernardino County CCW permit holder.

**NOTICE – BRING THE FOLLOWING ITEMS AND DOCUMENTS TO SHERIFF'S HEADQUARTERS (655 E. 3RD STREET, SAN BERNARDINO, CA. 92415).
EMPLOYEE RESOURCES HOURS: MONDAY – FRIDAY, 8:00AM TO 4:00PM.
(NO RENEWALS WILL BE PROCESSED ON CLASS DAYS.)**

- A. Completed CCW application. Fill out all sections (including section 7), but **DO NOT** sign until you are instructed to do so.
- B. **ORIGINAL** of the following **(NO exceptions)**:
 1. California Driver's License OR current active military ID and original state ID.
 2. Current utility bill with your name and service address. Gas, water, electric, or trash bills only. **Home or cell phone, cable, and past due bills will not be accepted.**
 3. Current property tax bill (with name, address, and parcel number), Grant Deed, or Rental Agreement. (Please contact the Employee Resources Division prior to bringing in your application if you do not have any of these 3 documents.)
 4. Current CCW permit.
- C. **RENEWAL PERMIT FEES** (All fees must be paid using a **postal money order**)
Department of Justice - \$52.00 (payable to DOJ)
Sheriff's Department admin fee - \$38.00 (payable to SBSD)
Sheriff's Department training class (to be paid at class time) - \$25.00 (payable to SBSD)

Please contact the Employee Resources Division at (909)387-3750 if you have questions.