



JOHN McMAHON, SHERIFF-CORONER



**SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT**

**CONCEALED CARRY WEAPON PERMIT**

**APPLICATION INSTRUCTIONS – (PLEASE READ CAREFULLY)**

**FAILURE TO COMPLY WITH ANY SECTION OF THESE INSTRUCTIONS  
COULD DELAY THE PROCESSING OF YOUR APPLICATION.**

**THERE ARE NO EXCEPTIONS TO THE FOLLOWING RULES.**

1. Must be a **full-time** resident of San Bernardino County.
2. Must be at least 21 years of age.
3. Must fill out the on-line application completely and submit it on-line.
4. After submitting the online application, you will be directed to select an appointment for an interview. Be sure to make note of the appointment date and time. Please call the Employee Resources Division at (909)387-3750 if you have questions.
5. Fill out the Notarized Form, Residence History Form and Employment History Form.

**NOTICE: BRING THE FOLLOWING ITEMS AND DOCUMENTS TO THE INTERVIEW at  
655 E. Third Street, San Bernardino, CA. 92415:**

- A. **Notarized Form** (notarized no more than 30 days prior to interview), **Residence History Form**, and **Employment History Form**.
- B. **ORIGINAL (plus one copy)** of the following (NO exceptions):
  1. California Driver's License OR current active military ID and original state ID
  2. County certified Birth Certificate or Naturalization papers/certificate
  3. Utility bill with your name and service address (phone bills, cable bills, and past due bills will not be accepted)
  4. Current property tax bill, Grant Deed or Rental Agreement
  5. Marriage certificate (for each marriage)
  6. Military discharge DD214 form, including discharge status

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C. **Two separate postal money orders** made payable to the San Bernardino County Sheriff's Department (SBSD), **due at the time of your interview.**

- (1) Fingerprinting - **\$108.00 (postal money order only)**
- (2) 20% of the administrative / background fees - **\$30.60 (postal money order only)**

NOTE: A third **postal money order** for **\$122.40**, the remaining 80% of the administrative/background fee, is due when you receive your permit.

D. **RENEWAL PERMIT - FEES** (Due every two years):  
Department of Justice - **\$52.00** (payable to DOJ)  
SBSD (admin fee) - **\$38.00** (payable to SBSD)  
SBSD (training class) - **\$25.00** (payable to SBSD)

**DO NOT** bring firearms or other weapons to your appointment at the Employee Resources Division. Weapons will be inspected on the range during the Firearms Safety Course.

**NOTICE: NEW TRAINING REQUIREMENT**

Per Penal Code section 26165, it is now a DOJ requirement that CCW permit applicants attend a specified course of training prior to the issuance of a new or renewal permit. Courses are provided through the San Bernardino County Sheriff's Department at the following costs:

**NEW** CCW applicant:

SBSD Range - **\$100.00 (money order payable to SBSD)**

Apple Valley Gun Club - **\$100.00 (money order payable to SBSD)**  
Plus - **\$25.00 (money order payable to the Apple Valley Gun Club)**