DEPARTMENT OF AGRICULTURE/ WEIGHTS AND MEASURES

COUNTY OF SAN BERNARDINO

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JOHN G. GARDNER
Agricultural Commissioner/Sealer
ROBERTA Y. WILLHITE
Assistant Agricultural Commissioner/Sealer

To Whom It May Concern:

Every person engaged in this state in the production or handling of raw agricultural products sold as organic, and retailers that are engaged in the production of products sold as organic, and retailers that are engaged in the processing, as defined by the NOP, of products sold as organic, shall register with the agricultural commissioner in the county of principal operation prior to the first sale of the product. Any organic processor not required to register with the California Department of Public Health must register with the California Department of Food and Agriculture. Each registrant must annually renew the registration unless no longer engaged in the activities requiring the registration. Each registrant shall provide a complete copy of its registration to the county agricultural commissioner in any county in which the registrant operates. **Section 46013.1. (a) California Food and Agriculture Code**

In addition, if your expected organic gross sales will exceed $5,000, you must also obtain certification through a private Certification Agency.

Attached is an Organic Producer/Handler Registration application packet, which will allow you to register with the California Department of Food and Agriculture (CDFA) and the San Bernardino County Department of Agriculture / Weights & Measures. After filling out the appropriate information, the *application must be returned to San Bernardino County at the address in the letterhead above*. **DO NOT** return the application to the CDFA address listed in the packet. When you return your application to us, please include a check for the correct total amount of the registration fee as indicated in the instructions.

The check should be made out to: **CASHIER – CDFA Organic Program**.

Also included in the enclosed packet, you will find a copy of the current list of the "approved" certifying agencies. If your projected sales of organic products are more than $5,000 per year, you must also become certified. Since the certifying agencies are private companies and are separate from the CDFA registration process, you will need to contact them separately and arrange for certification through them.

Upon receipt of the completed application and your check for the correct amount, San Bernardino County will place a registration number on your application and will then mail both your registration and your check to CDFA for processing. You will receive the final copy of your Organic Registration Certificate from Sacramento.

If you have any further questions, please call me at (909) 386-8336, Tuesday through Friday.

Thank you,

Allen Lampman
Deputy Agricultural Commissioner / Sealer

GREG C. DEVEREAUX
Chief Executive Officer

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