

San Bernardino County
Workforce Investment Board
Fiscal/Contracts Committee Meeting

MINUTES

Wednesday, April 15, 2015

1) Opening

- a) Chair William Sterling called meeting to order at 12:16 p.m.
- b) Introductions were made and Kristi Sandberg noted attendance.

Comm. Members Present

William Sterling
Mike Gallo
Joseph Williams
Jonathan Weldy
Peggy Long
Jose de la Cerra
Kristine Scott
BJ Patterson
Rod Hoover
Tony Myrell
Phil Cothran
Ken Boshart

**Comm. Members
Excused**

Lowell King

**Comm. Members
Unexcused**

Terry Klenske

WDD Staff Present

Sandy Harmsen
Brad Gates
Kristi Sandberg
Miguel McQueen

WIB Members Present

2) Consent Items

- a) Motion to approve Minutes from January 7, 2015 meeting by Audrey Mathews. Motion carried. Abstention: Rod Hoover

3) Discussion Items

- a) At 12:20 p.m. William Sterling presented recommended 2015-16 WIB Budget (handout). Members began discussing proposed budget. Brad Gates explained that budget amounts are estimated and numbers could change. Differences are carried over into next year and most of it is obligated. Brad clarified about COW CAP line item is based on budget from 2 years ago. Will Sterling reviewed line items. Members asked about funds for administrative office move. Brad informed that the money for the office move from current facility to the Vanir Tower is listed under line 200 (Services and Supplies). Page 2 line items all directly benefit clients and are related to client services. Members discussed activities, ROI, and performance outcomes and methods of obtaining more “real time” data. William moved specific discussion regarding real time data and budget allocation to next meeting. Rod Hoover asked why increase in line 3206 for gas cards and line 3878 @LIKE youth. Brad answered that previous year budget for gas cards was lower than usual and so the increase this year is to replenish and then can be carried over to next year if not fully used. Amount on gas cards item is a “not to exceed” amount. The @LIKE youth program is a four year grant and this is the last year and so full amount must be spent. Brad also responded that ITAs is an effective training method and it makes sense to allocate recommended funding. There is complete flexibility to move funding within the 300 series from line to line. Ken Boshart asked if 14% on line 541 is negative

Meeting Location:

215 N D Street, Suite 201
San Bernardino, CA 92401

and Brad affirmed. Staff also reminder members that department has to budget for all staff positions and we will be filling some of the currently vacant positions. Sandy shared that positions are filled based on “functional need”. Line 541 MOU Reimbursements are related to agreements with other departments such as TAD, Housing, etc. Discussion ended at 1:20 pm.

- b) Motion to approve recommended WIB Budget FY 2015-16 by Mike Gallo. Motion carried.
- 4) Information Items
- a) Expenditure Report given by Brad Gates (handout) Brad reviewed Year-to-Date Expenditures line by line.
 - b) County Report given by Sandy Harmsen
 - i) Report about the NAWB Forum and the legislative hill visits.
 - ii) Update about Pete Aguilar visit to San Bernardino AJCC.
- 5) Public Comments
- a) Rod Hoover comment regarding an update about Chaffey DOL grant. Construction at CSI has begun and the building has gone out to bid. They are anticipating possibly opening September 1.
- 6) Adjournment
- a) Motion to adjourn meeting by Mike Gallo at 1:48 p.m. Motion carried.